



## Camp Verde Fire District

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### MINUTES OF A REGULAR MEETING OF THE CAMP VERDE FIRE DISTRICT GOVERNING BOARD MEETING HELD February 17, 2016

Pursuant to notice, a regular meeting of the Camp Verde Fire District was called to order at 9:30 am on Wednesday, February 17, 2016.

**Present:** George Kleindienst - Chairperson; Linda Welsch – Board Member; Ken Krebs – Board Member; Steve Darby – Board Member; **Not Present:** David Curtis– Clerk

**Staff:** Terry Keller – Fire Chief; Robyn Cook – Administrative Manager; Misty Weatherford – Administrative Accounts Assistant; Daniel Elliott – Firefighter; Mike Loza – Firefighter; Shawn Tucker – Firefighter; Jake Fitzgerald - Firefighter

**Others Present:** Brad Gordon – TOCV Liaison; Bill Helm – CV Bugle

**Pledge of Allegiance:** led by George Kleindienst

**Call to the Public:** Daniel Elliott read a letter on behalf of the Local 3690 that stated labor was in support of the JPA between CVFD and MRFD.

**5) Discussion, possible action or staff direction on:**

- A. Possible vote to go into Executive Session pursuant to A.R.S. §38-431.03(A)(1):
  - a. Fire Chief Evaluation –Chairman Kleindienst

Board Member Welsch made a motion to go into Executive Session for the Fire Chief evaluation. Board Member Darby seconded. Motion passed unanimously.

**Regular Meeting adjourned at 9:34 am**

**Regular Meeting reconvened at 10:02 am**

\*\*Chairperson Kleindienst moved up agenda item 15

**15) Discussion and possible action on approving Kenneth Krebs as an authorized signer on all bank accounts:** Board Member Welsch made a motion to approve Kenneth Krebs as an authorized signer on all bank accounts. Board Member Darby seconded. Motion passed 3:1 – Board Member Krebs abstained.

**6) Discussion, possible action or staff direction from the Executive Session for the Fire Chief**

**Evaluation:** Chairperson Kleindienst stated that the Fire Chief received a 3.75 % and is performing well above average.

**7) Approval of Minutes:**

- A. Regular Meeting on December 16, 2015 – Tabled
- B. Regular Meeting on January 20, 2016: Board Member Welsch made a motion to approve the Minutes from the Regular Meeting on January 20, 2016. Board Member Krebbs seconded.
- C. Special Joint Board Meeting with MRFD on February 5, 2016: Board Member Welsch made a motion to approve the Minutes from the Special Joint Board Meeting on February 5, 2016. Board Member Krebbs seconded. Motion passed unanimously.

**8A) Fire Chief's Report:**

**Call Review:** Chief Keller reviewed the significant calls for the month of January.

**District News:** Chief Keller informed the Board that a new hydrant was installed at the Camp Verde Mobile Village.

**Shared Services:** Chief Keller informed the Board the Fire Chief's discussed a shared fleet facility as well as a training plan. He stated that these ideas will be brought to the Shared Service meeting.

**8B) Financial Reports:**

**AAB Billing:** Ms. Cook stated that the ambulance revenue was still over budget for the year.

**Financial:** Ms. Cook answered questions the Board had regarding financial disbursements for the month of January.

**Revenue:** Ms. Cook stated that the revenue is 5% over budget for the year.

**9) Approving the January 2016 Financial Reports:** Board Member Welsch made a motion to approve the financial reports for January 2016. Board Member Krebbs seconded. Motion passed unanimously.

**10) Discussion and possible action on accepting the audit for fiscal year ending June 30, 2015:** Board Member Welsh made a motion to accept the audit for fiscal year ending June 30, 2015. Board Member Krebbs seconded. Motion passed unanimously.

**11) Discussion, possible action or staff direction on the Greater Verde Valley Emergency Services Sub-Committee adoption of the Strategic Planning Guidelines for the Agencies of the Shared Services Sub-Committee and the Strategic Planning Guidelines for Management Teams:** This item was tabled.

**12) Discussion, possible action or staff direction on approving the consent and waiver for Attorney Bill Whittington to revise the Intergovernmental Agreement for Emergency Telecommunication Network Services with Sedona Fire District:** Chief Keller informed the Board that the waiver of consent was needed in order for Bill Whittington to revise the IGA to include an auto-renewal clause in the IGA for Emergency Telecommunication Network Services with Sedona Fire District.

Board Member Krebbs made a motion to approve the consent and waiver for Attorney Bill Whittington to revise the Intergovernmental Agreement for Emergency Telecommunication Network Services with Sedona Fire District. Board Member Welsch seconded. Motion passed unanimously.

**13) Budget Workshop – Discussion on revenue for fiscal year 2016 – 2017:** Chief Keller and Ms. Cook presented the Board with the projected revenue portion of the budget for fiscal year 2016-2017.

Chief Keller stated that CVFD had a 2% increase in Net Assessed Value (NAV) for 16/17.

Chief Keller and Ms. Cook will meet with the County Budget Analyst on 2/19/16 to discuss the process on calculation for NAV.

**14) Discussion and update with possible action or staff direction on further information concerning the joint powers authority (JPA) with Montezuma Rimrock Fire District (MRFD):** Chief Keller presented the Board with a list of pros/cons for the JPA with MRFD.

Ms. Cook informed the Board that in order to have an actuarial report done for PSPRS it will cost \$1500. She stated that MRFD will pay ½ of the cost to have the report completed.

Chairperson Kleindienst asked if a JPA is approved would it have to start on a fiscal year or a calendar year.

Chief Keller stated that the call volume and payroll are on a calendar year and everything else is on a fiscal year and it really wouldn't matter.

Chief Keller stated that if the Board approves he would like to speak with the town council and various community organizations to educate the public.

Board Member Welsch stated that we need to stress to the community the amount that would be saved by joining together.

The Board consensus was to move forward with educating the community.

**16) Future Agenda Items:**

- Dedication plaque
- Budget

**17) Adjournment:** Chairperson Kleindienst made a motion to adjourn the Regular Meeting at 11:14am. Board Member Krebbs seconded.

Linda Welsch - Acting Clerk