

Montezuma Rimrock Fire District



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MINUTES OF A REGULAR MEETING OF THE MONTEZUMA-RIMROCK FIRE DISTRICT GOVERNING BOARD MEETING HELD February 18, 2016

Pursuant to notice, a regular meeting of the Montezuma Rimrock Fire District was called to order at 6:00 pm on Thursday, February 18, 2016.

Present: Carol Keeton - Chairperson; Robert Satran – Clerk; Jerry Taylor – Board Member; Jane Harrington – Board Member; Lou Lane – Board Member;

Staff: Terry Keller – Fire Chief; Robyn Cook – Administrative Manager; Misty Weatherford – Administrative Accounts Assistant; Carlos Pisano – Captain; Kyle Mathews – Engineer; Randy Killman– Firefighter; Cory DeWulf - Firefighter

Others Present: Keith Arment; Ron Melcher; Judy McBride;

Pledge of Allegiance: Salute to the flag of the United States of America and Moment of Silence to Honor all American Men and Women in service to our Country, Firefighters, and Police Officers led by Carol Keeton.

Call to the Public: Randy Killman read a letter on behalf of the Local 3690 that stated labor was in support of the JPA between MRFD and CVFD.

5) Discussion, possible action or staff direction on:

- a. Possible vote to go into Executive Session pursuant to A.R.S. §38-431.03(A)(1):
 - i. Fire Chief Evaluation

Board Member Taylor made a motion to table this agenda item until the March Board Meeting. Board Member Lane seconded. Motion passed unanimously.

6) Discussion, possible action or staff direction from the Executive Session for the Fire Chief Evaluation: This agenda item was tabled until the March Board Meeting.

7) Approval of Minutes:

A) Board Member Taylor made a motion to approve the Minutes from the Regular Meeting on January 20, 2016. Board Member Harrington seconded. Motion passed unanimously.

B) Board Member Taylor made a motion to approve the Minutes from the Special Joint Board Meeting with CVFD on February 5, 2016. Board Member Satran seconded. Motion passed unanimously.

8A) Fire Chief's Report:

Chief Keller updated the Board on:

- Station Remodel Update
- Hydrant Update – 16 installed
- Microwave update – Insurance paid
- Reserve to firefighter Oral Board for promotional list

Battalion Chief Assessment Center 2/23 and 2/24
100 Club Grant submitted for 8 sets of turnouts
Behr community project station painting grant submitted
Chili and Pie
Combined CVFD & MRFD Swiftwater Training 2/2 and 2/20
Operational Shared Service Report

8B) Employee of the Month: Chief Keller awarded the Employee of the Month to Firefighter Moran for his management of the turnouts and submission of the grant for turnouts.

8C) Operational Report: Chief Keller presented the Board with the calls and various training for the month of January.

8D) Administrative/Financial Report: Ms. Cook presented the Board with the monthly financial reports for January, the ambulance revenue report, the comparison with this budget years expenses versus last years.

9) Approving January 2016 Financial Reports: Board Member Taylor made a motion to approve the financial reports for January 2016. Board Member Harrington seconded. Motion passed unanimously.

10) Discussion, possible action or staff direction on changing monthly Board meeting dates and times: Board Member Taylor stated that he wanted to discuss changing the Board Meeting time due to staff working long hours and also thought that there may be more flexibility with the Board Members to have the meetings during the day.

Ron Melcher stated that he didn't see an issue with changing the meetings times to the day, as the makeup of the community are retired.

After a brief discussion, Board Member Taylor made a motion to change the Board Meeting times to 9am on the third Thursday of each month. Board Member Lane seconded. Motion passed unanimously.

11) Discussion, possible action or staff direction on the Greater Verde Valley Emergency Services Sub-Committee adoption of the Strategic Planning Guidelines for the Agencies of the Shared Services Sub-Committee and the Strategic Planning Guidelines for Management Teams: No action was taken.

12) Discussion, possible action or staff direction on approving the consent and waiver for Attorney Bill Whittington to revise the Intergovernmental Agreement (IGA) for Emergency Telecommunication Network Services with Sedona Fire District: Board Member Taylor made a motion to approve the consent and waiver for Attorney Bill Whittington to revise the IGA for Emergency Telecommunication Network Services with Sedona Fire District. Board Member Harrington seconded. Motion passed unanimously.

13) Budget Workshop – Discussion on revenue for fiscal year 2016 – 2017: Chief Keller informed the Board that the projected income for the Net Assessed Value (NAV) had increased 1% for the 16-17 fiscal year budget.

Chief Keller and Ms. Cook will meet with the County Budget Analyst on 2/19/16 to discuss the process on calculation for NAV.

Ms. Cook stated that the Ambulance Revenue is also expected to increase in the upcoming fiscal year.

14) Discussion and update with possible action or staff direction on further information concerning the joint powers authority (JPA) with Camp Verde Fire District: Chief Keller presented a list of pros/cons prepared by CVFD that Chairperson Kleindienst asked for. He stated that this list is an outline of the immediate impact of the JPA.

Ms. Cook stated that she is in the process of getting quotes so that we can give the community members accurate figures.

Chief Keller stated that he was planning to have community meetings to educate and inform the public.

Judy McBride stated “what’s good for Camp Verde is also good for me”. She also stated that she would like the JPA process explained to the community so that they fully understand.

Chief Keller stated that the intent of the JPA would be to preserve costs and enhance service.

15) Discussion, possible action or staff direction on approving the consent and waiver for Attorney Bill Whittington to review and revise the Lease/Purchase Agreement with Zion’s bank: Board Member Taylor made a motion to approve the consent and waiver for Attorney Bill Whittington to review and revise the Lease/Purchase Agreement with Zion’s bank. Board Member Harrington seconded. Motion passed unanimously.

16) Discussion, possible action or staff direction on approving the Certificate of Authority for the Lease/Purchase Agreement with Zion’s Bank: Board Member Taylor made a motion to approve the Certificate of Authority for the Lease/Purchase Agreement with Zion’s bank. Board Member Satran seconded. Motion passed unanimously.

17) Discussion, possible action or staff direction on approving Resolution 2016 – 001 approving the equipment lease agreement with Zions Bank for the purchase of an ambulance: Board Member Taylor made a motion to approve Resolution 2016-001 for the equipment lease agreement with Zions Bank for the purchase of the ambulance. Board Member Satran seconded. Motion passed unanimously.

18) Discussion, possible action or staff direction on approving the Lease/Purchase Agreement with Zion’s bank for the purchase of the new ambulance: Board Member Taylor made a motion to approve the Lease/Purchase Agreement with Zion’s bank for the purchase of the new ambulance. Board Member Satran seconded. Motion passed unanimously.

19) Discussion, possible action or staff direction on approving the Addendum to the Lease/Purchase Agreement with Zion’s bank for the purchase of the new ambulance: Board Member Taylor made a motion to approve the Addendum to the Lease/Purchase Agreement with Zion’s bank for the purchase of the new ambulance. Board Member Satran seconded. Motion passed unanimously.

20) Future Agenda Items:

- Budget
- JPA
- Chief Evaluation
- Badge Pinning – Cory DeWulf

21) Adjournment: Board Member Taylor made a motion to adjourn the Regular Meeting at 8:04pm. Board Member Satran seconded. Motion passed unanimously.

Robert Satran - Clerk