



Camp Verde Fire District

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MINUTES OF A REGULAR MEETING OF THE CAMP VERDE FIRE DISTRICT GOVERNING BOARD MEETING HELD January 20, 2016

Pursuant to notice, a regular meeting of the Camp Verde Fire District was called to order at 9:30 am on Wednesday, January 20, 2016.

Present: George Kleindienst - Chairperson; Linda Welsch – Board Member; Ken Krebs – Board Member; **Not Present:** David Curtis– Clerk; Steve Darby – Board Member

Staff: Terry Keller – Fire Chief; Robyn Cook – Administrative Manager; Misty Weatherford – Administrative Accounts Assistant; Jake Cecil – Firefighter; Daniel Elliott – Firefighter; Jon Hilton – Captain; Ryan Handis – Firefighter; Rusty Welsch– Firefighter; Steve Sarkesian – Captain; Jon Gable– Firefighter; Rob Young – Firefighter; Charles Miller – Engineer; Lane Moxon - Firefighter

Others Present: Brad Gordon – TOCV Liaison; Keith Kennedy – MRFD Firefighter; Lori Kennedy; Ruth Meador; Robert Moxon; Maxine Moxon; Marisa Moxon, Kay Green

Pledge of Allegiance: led by Linda Welsch

Call to the Public: no comments

5) Presentation of the Audit for fiscal year ending June 30, 2015 by Kay Green with Accounting Professionals: Kay Green gave a presentation of the Audit for the fiscal year ending June 30, 2015. Ms. Green stated that there were no findings, which is the best opinion in government audit standards.

6) Swearing In:

- A. Ken Krebs was sworn in by Chief Keller
- B. Lane Moxon was sworn in by Chief Keller

7) Badge Pinning:

- A. Lane Moxon was pinned by his wife, Marisa Moxon

8) Approval of Minutes: This item was tabled due to not having a quorum.

9A) Fire Chief's Report:

Call Review: Chief Keller reviewed the significant calls for the month of December.

District News: Chief Keller informed the Board that employees chose Firefighter Tyler Rezzonico as Employee of the Year and Reserve Tanner Rezzonico as Reserve of the year.

Chief Keller informed the Board that we have received and installed the new SCBA compressor. The reimbursement from 2015 AFG has also been submitted.

Budget: Chief Keller stated that they will begin drafts of the budget for the Board to review at the March board meeting.

9B) Financial Reports:

AAB Billing: Ms. Cook stated that the ambulance revenue was still over budget for the year.

Financial: Ms. Cook answered questions the Board had regarding financial disbursements for the month of December.

10) Approving the December 2015 Financial Reports: Board Member Welsch made a motion to approve the financial reports for December 2015. Board Member Krebbs seconded. Motion passed unanimously.

11) Update from the Share Services Sub-Committee of the Greater Verde Valley meeting held on January 7, 2016: Chief Keller stated that the consensus of the sub-committee was to have the Verde Valley Fire Chief's Association discuss ideas and bring them back to the Shared Service Committee. He stated that they will now have quarterly meetings.

12) Discussion, possible action or staff direction on approving the Memorandum of Understanding with the Sedona – Verde Valley, Camp Verde Chapter, Local 3690 of the IAFF: This item was tabled.

13) Discussion, possible action or staff direction on holding a joint Board retreat with Montezuma Rimrock Fire District to review and discuss the current status of both organizations working together, and whether to explore pursuing the possibility of creating a single entity from the two districts: Chief Keller asked the Board if they were interested in holding a joint Board Retreat with Montezuma Rimrock Fire District to review and discuss the current status of both organizations working together, and whether to explore pursuing the possibility of creating a single entity from the two districts.

Chief Keller stated that a Joint Powers Authority (JPA) has benefits to both organizations.

Board Member Welsch stated that it was time to have this conversation between agencies.

Board Member Krebbs stated that a JPA is the way to go without losing FDAT.

Chairperson Kleindienst stated that it is worth getting together to see what they have to offer.

The consensus of the Board was to move forward with the Joint Board Retreat.

14) Discussion, possible action or staff direction on Chief Keller's yearly evaluation and process: After a brief discussion the Board decided to use the same form as the prior year. The evaluations will then be completed by each board member and turned into Chairperson Kleindienst.

15) Discussion, possible action or staff direction on approving Addendum B to the Operations IGA with Montezuma Rimrock Fire District: Chief Keller stated that the Addendum B to the Operations IGA takes the temporary component out for the Shared BC positions.

Chairperson Kleindienst made a motion to appoint Board Member Welsch as acting clerk. Board Member Krebbs seconded. Motion passed unanimously.

Acting Clerk Welsch made a motion to approve the Addendum B to the Operations IGA with Montezuma Rimrock Fire District. Board Member Krebbs seconded. Motion passed unanimously.

16) Discussion, possible action or staff direction on approving the purchasing IGA with Central Yavapai Fire District: Chief Keller informed the Board that there could potentially be cost saving opportunities to purchase big ticket items through Central Yavapai Fire District's warehouse. He stated that they will not be warehousing items that have expiration dates.

Acting Clerk Welsch made a motion to approve the purchasing IGA with Central Yavapai Fire District. Board Member Krebbs seconded. Motion passed unanimously.

17) Discussion, possible action or staff direction on approving the contract with Verde Valley Medical Center for restocking some EMS supplies: Chief Keller informed the Board that Verde Valley Medical Center has provided a contract to restock some EMS supplies through them. He stated that the cost for the supplies will cost much less than we are currently paying. He stated that we will still have to purchase some items through other vendors as well.

Acting Clerk Welsch made a motion to approve the contract with Verde Valley Medical Center for restocking some EMS supplies. Board Member Krebbs seconded. Motion passed unanimously.

18) Future Agenda Items:

- Approve Audit
- Approval of December Minutes
- Fire Chief Evaluation
- Budget
- Update on Joint Board Retreat workshop

19) Adjournment: Acting Clerk Welsch made a motion to adjourn the Regular Meeting at 10:36 am. Board Member Krebbs seconded.

Linda Welsch - Acting Clerk