



Copper Canyon Fire & Medical Authority

26B Salt Mine Road, Camp Verde, AZ 86322
www.cc-fma.org Phone (928) 567-9401

NOTICE OF PUBLIC MEETING

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Copper Canyon Fire and Medical Authority Board of Directors and the general public that the Copper Canyon Fire and Medical Authority will hold a special meeting open to the public on Thursday, August 18, 2016, 2016 at 10:15 a.m. The meeting will be held at Station 81, 494 South Main Street, Camp Verde, AZ 86322. The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. §38- 431.03(A) (3) for discussion and consultation for legal advice with Authority's Attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

AGENDA

1. Call to Order
2. Roll Call of Board Members
3. Salute to the flag of the United States of America and Moment of Silence to Honor all American Men and Women in service to our Country, Firefighters, and Police Officers.
4. Call to the Public. *Consideration and discussion of comments and complaints from the public. Those wishing to address the Copper Canyon Fire & Medical Authority Board need not request permission in advance. The Authority Board is not permitted to discuss or take action on any item raised in the call to the public. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Authority Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restrictions of the Open Meeting Law.*
5. Approval of Minutes
 - A. Regular Meeting on July 21, 2016
6. Reports:
 - A. Fire Chief's Report
 - a. Operations Report
 - B. Administrative/Financial Report
7. Discussion, possible action or staff direction on approving the July 2016 Financial Reports.
8. Discussion, possible action or staff direction on adopting the Fee Schedule for Non-Resident billing and the Fee Schedule for Fire Code Plan Reviews, Inspections and Permits.
9. Discussion, possible action or staff direction on approving the following Human Resource Manual Policies:
 - A. Employment at Will
 - B. Recruitment and Selection

- C. Notices and Review of Employment Examination Records
- D. Employment Eligibility List
- E. Temporary – Acting Appointments
- F. Employment of Relatives
- G. Immigration Reform Control Act (IRCA) of 1986
- H. Probationary Period
- I. Personnel Records
- J. Termination of Employment
- K. Reduction in Force – Layoff
- L. Exit Interviews
- M. Physical Examinations
- N. Residency Requirements
- O. Code of Employee Relations
- P. Equal Employment Opportunity
- Q. Workplace Violence
- R. Open Door Policy: Solving Employee Concerns
- S. Grievance Rights
- T. Standards of Conduct
- U. Drug and Alcohol Testing
- V. Health Insurance Portability and Accountability Act
- W. Conflict of Interest/Outside Employment
- X. Fraternalization
- Y. Uniforms and Grooming Standards
- Z. Housekeeping and Basic Maintenance
- AA. Tobacco Use
- BB. Visitors
- CC. On-Duty Down Time Activities

10. Update on the CON process.

11. Future Agenda Items.

12. Adjournment.

DATE POSTED: ____/____/____ **TIME:** ____:____

POSTED BY: _____

If any disabled person needs any type of accommodation, please notify the Camp Verde Fire District at (928) 567-9401 prior to the scheduled meeting time.