

# Montezuma Rimrock Fire District



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## MINUTES OF A REGULAR MEETING OF THE MONTEZUMA-RIMROCK FIRE DISTRICT GOVERNING BOARD MEETING HELD April 21, 2016

Pursuant to notice, a regular meeting of the Montezuma Rimrock Fire District was called to order at 9:06 am on Thursday, April 21, 2016.

**Present:** Carol Keeton - Chairperson; Robert Satran – Clerk; Jane Harrington – Board Member; Lou Lane – Board Member; Not Present: Jerry Taylor – Board Member

**Staff:** Terry Keller – Fire Chief; Robyn Cook – Administrative Manager; Misty Weatherford – Administrative Accounts Assistant; Cindilee Davis – Administrative Accounts Assistant; Cory Ipson – Captain; Josh Good – Engineer; Patrick Moran– Firefighter; Michael Kelley-Coplin – Firefighter; Dale Duns – Battalion Chief; Eric Strauss – Battalion Chief; Steve Sarkesian – Battalion Chief; Cory DeWulf – Firefighter; Daniel Elliott – Captain; Josh Uhler – Engineer; Eric Ostler – Firefighter; Keith Kennedy – Firefighter; Hector Contreras – Reserve Firefighter

**Others Present:** Bonnie Reay; Sandy Lane; Katy Potter; Faun Duns; Shelley Sarkesian; Mark Etter; Janet Aniol

**Pledge of Allegiance:** Salute to the flag of the United States of America and Moment of Silence to Honor all American Men and Women in service to our Country, Firefighters, and Police Officers led by Carol Keeton.

**Call to the Public:** none

### 5) Sworn In:

- A. Firefighter Cory DeWulf was sworn in by Chief Keller

### 6) Badge Pinning:

- A. Firefighter Cory DeWulf was pinned by his wife, Katy.
- B. Battalion Chief Strauss was pinned by his friend, Mark Etter.
- C. Battalion Chief Duns was pinned by his wife, Faun.
- D. Battalion Chief Sarkesian was pinned by his wife, Shelley.

### 7) Approval of Minutes:

**A) Regular Meeting on March 17, 2016:** Board Member Taylor made a motion to approve the Minutes from the Regular Meeting on March 17, 2016. Board Member Harrington seconded. Motion passed unanimously.

### 8A) Fire Chief's Report:

Chief Keller updated the Board on:  
New ambulance has arrived  
Ambulance repair/disposal  
Hydrants are completed  
Meeting with YAN  
Eric Ostler Paramedic certified

Paramedic Training – DeWulf & Moran  
Wildland Refreshers  
Battalion Chiefs in service  
Airway Lab  
Ops shared service report

**8B) Employee of the Month:** Chief Keller awarded the Employee of the Month to Engineer Mathews for his efforts on maintaining air packs, fleet and helping with the specs on the new ambulance.

**8C) Operational Report:** Captain Ipson presented the Board with the calls and various training for the month of March.

**8D) Administrative/Financial Report:** Ms. Cook presented the Board with the monthly financial reports for March, the ambulance revenue report, the comparison with this budget years expenses versus last years.

**9) Approving March 2016 Financial Reports:** Clerk Satran made a motion to approve the financial reports for March 2016. Board Member Lane seconded. Motion passed unanimously.

**10) Budget Workshop – Discussion on revenue, wages and benefits for fiscal year 2016 – 2017:** Chief Keller informed the Board that the revenue will be finalized in June.

Ms. Cook informed the Board that the Workman’s Comp insurance is expected to go up \$6,000. She also stated that the shared services billing will go down for the Fire Chief due to the PSPRS rate going from 28% down to 8%.

**11) Discussion, possible action or staff direction on the emergency engine replacement of A-712 for \$15,000:** Chief Keller informed the Board that A-712 needed a new engine.

Clerk Satran made a motion to approve the purchase of a new engine for A-712 in the amount of \$13936.90 which includes parts and warranty. Board Member Harrington seconded. Motion passed unanimously.

**12) Discussion, possible action or staff direction on designating miscellaneous equipment (attached list) as surplus:** Clerk Satran made a motion to designate miscellaneous equipment as surplus. Board Member Lane seconded. Motion passed unanimously.

**13) Discussion and update with possible action or staff direction on further information concerning the joint powers authority (JPA) with Camp Verde Fire District:** Chief Keller informed the Board that he has met with several groups in MRFD as well as Camp Verde. Chief Keller stated that CVFD had their Board Meeting and wished to proceed forward with the JPA.

Chairperson Keeton stated that she has concerns with the balance billing that CVFD currently does for ambulance billing and would like this addressed before she moves forward with the JPA.

Chief Keller informed the Board that CVFD will assume under MRFD CON with DHS and CVFD will no longer balance bill.

Chief Keller informed the Board that each agency will provide asset lists to be transferred to the JPA.

**14) Discussion, possible action or staff direction on moving forward with the Joint Powers Authority with Camp Verde Fire District:** Chief Keller stated that the proposed JPA Budget is approximate numbers. He stated that if the Board moves forward with the JPA they will produce a budget with more accurate numbers.

Chief Keller requested that if the Board decides to move forward that they use the same attorney that drafted the original contract. He stated that it would potentially move the process along more quickly.

Chairperson Keeton expressed her concerns again about the balanced billing and stated that she would like that taken care of before the JPA goes in affect.

Board Member Lane made a motion to move forward with the JPA with CVFD, to use Nicholas J. Cornelius, Esq. with Kend, Hammer and Partners, LLP as the attorney for the contract and to have a Joint Board Meeting with CVFD to approve the Resolution and Contract. Clerk Satran seconded. Motion passed unanimously.

**15) Future Agenda Items:**

Budget

JPA

**16) Adjournment:** Board Member Lane made a motion to adjourn the Regular Meeting at 11:17 am. Board Member Harrington seconded. Motion passed unanimously.

Robert Satran - Clerk