



Camp Verde Fire District

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MINUTES OF A REGULAR MEETING OF THE CAMP VERDE FIRE DISTRICT GOVERNING BOARD MEETING HELD June 23, 2016

Pursuant to notice, a regular meeting of the Camp Verde Fire District was called to order at 9:00 am on Thursday, June 23, 2016.

Present: George Kleindienst - Chairperson; David Curtis- Clerk; Ken Krebbs – Board Member; Linda Welsch – Board Member; Terry Keller – Fire Chief; Robyn Cook – Administrative Manager; Cindilee Davis – Administrative Accounts Assistant **Absent:** Steve Darby – Board Member

Pledge of Allegiance:

Call to the Public: none

5) Sworn In: Fire Chief Terry Keller Swore in Hector Contreras, Chad DeWitt and Tanner Rezzonico.

6) Badge Pinning:

- A. Hector Contreras** was pinned by his wife, Kelley Contreras
- B. Chad DeWitt** was pinned by his fiancé, Skylar Majewski
- C. Tanner Rezzonico** was pinned by Tori Mathews

7) Approval of Minutes:

- A. Regular Meeting on May 18, 2016:** Clerk Curtis made a motion to approve the Minutes from the Regular Meeting on May 18, 2016. Board Member Welsch seconded. Motion passed unanimously.
- B. Special Joint Board Meeting with MRFD May 18, 2016:** Clerk Curtis made a motion to approve the Minutes from the Regular Meeting on April 20, 2016. Board Member Krebbs seconded. Motion passed unanimously.

8A) Fire Chief's Report: Chief Keller informed the Board:

- He met with the Yavapai County Board of Supervisors to update them on CCFMA
- He attended the Open House on June 10 at the Northern Arizona Healthcare-Camp Verde Campus
- Shared Services meeting on the 3rd discussing valley wide fleet maintenance and repair as well as paramedicine.
- Timber Mesa BC testing
- YAN meetings on CCFMA agenda to approve new tribal IGA. The Nation has plans to build 38 new homes in the next year.
- Received an AFG Award of \$48,000 for SCBA bottles.
- Wildfire response to Cedar Fire, Wildcat Fire, and we are turning down assignments.

- Received Thank You letter of appreciation for participation during the Vietnam Memorial Traveling Wall arrival.

8B) Financial Reports: Ms. Cook stated that the ambulance revenue was still over budget for the year and projected that the rollover to Capital Reserve will be \$200,00. The District is in good shape.

9) Approving the May 2016 Financial Reports: Board Member Welsch made a motion to approve the financial reports for May 2016. Board Member Krebs seconded. Motion passed unanimously.

14) Discussion, possible action or staff direction on the District's Certificate of Necessity (CON) and how to proceed moving forward with transferring the CON to CCFMA: Chief Keller stated that Ms. Cook and he met with DES to determine how the transfer of CON to CCFMA should be handled. The current challenges are that we are the first JPA to combine CON's and there are state statutes that must be followed. CVFD will transfer their CON to MRFD who will transfer/name change to CCFMA. This will be processed by DES all on one application at the same time. The process will take about 6 months.

Board Member Welsch motioned to cede Camp Verde Fire Districts Certificate of Necessity (CON) to Montezuma Rimrock Fire District for the purposes of apply for a new CON in the name of Copper Canyon Fire & Medical Authority. Board Member Krebs seconded. Motion passed unanimously.

10) Budget Workshop – Discussion on Budget for fiscal year 2016 – 2017: Chief Keller and Ms. Cook informed the Board that both the Misc. Revenue and Administrative Expense has been increase by \$10,000 to cover any close out revenue/expenses.

11) Discussion, possible action or staff direction on approving the preliminary budget for fiscal year 2016-2017 to be published and setting the public hearing for the final adoption of the budget for July 21, 2016: Board Member Curtis expressed his concern that the professed JPA savings was not being passed on as a lower tax rate. Chairperson Kleindienst and Board Member Krebs and Ms. Cook all stated that the savings would be put aside for items determined in the strategic plan. Then after that point they will pass on savings to the taxpayers.

Chairperson Kleindienst made a motion to approve the preliminary budget for fiscal year 2016-2017 to be published and setting the public hearing for the final adoption of the budget for July 21, 2016. Board Member Welsch seconded. Motion passed unanimously.

12) Discussion, possible action or staff direction on Resolution 2016-003 for the Call to Elections for the November 8, 2016 election. Board Member Curtis made a motion to approve Resolution 2016-003 for the Call to Elections for the November 8, 2016 election. Board Member Welsch seconded. Motion passed unanimously.

13) Discussion, possible action or staff direction on annexing the property located at 2436 Commander Court, Resolution 2016-004 into the fire district: Board Member Welsch made a motion to approve annexing the property located at 2436 Commander Court, Resolution 2016-004 into the fire district. Board Member Krebs seconded. Motion passed unanimously.

15) Discussion and update with possible action or staff direction on further information concerning the JPA (Joint Powers Authority) with Montezuma Rimrock Fire District:

16) Adjournment: Chairperson Kleindienst made a motion to adjourn the Regular Meeting at 10:20 am. Board Member Krebs seconded.

Dave Curtis – Clerk