



Camp Verde Fire District

26B Salt Mine Road, Camp Verde, AZ 86322

Phone (928) 567-9401

**MINUTES OF A REGULAR MEETING  
OF THE  
CAMP VERDE FIRE DISTRICT GOVERNING BOARD MEETING HELD  
September 15, 2016**

Pursuant to notice, a regular meeting of the Camp Verde Fire District was called to order at 9:00 am on Thursday, September 15, 2016.

**Present:** George Kleindienst - Chairperson; David Curtis- Clerk; Steve Darby – Board Member; Ken Krebs – Board Member; Linda Welsch – Board Member

**Staff:** Terry Keller – Fire Chief; Robyn Cook – Administrative Manager; Misty Weatherford– Administrative Accounts Assistant; Kerrie Tarver – Administrative Support Specialist.

**Salute to the flag of the United States of America and Moment of Silence to Honor all American Men and Women in service to our Country, Firefighters, and Police Officers** led by George Kleindienst.

**Call to the Public:** none

**5) Approval of Minutes:**

**A. Regular Meeting on August 18, 2016:**

Board Member Darby made a motion to approve the Minutes from the Regular Meeting on August 18, 2016. Board Member Krebs seconded. Motion passed unanimously.

**6A) Fire Chief's Report:**

Chief Keller presented the board with the Chief's report:

- **ISO Visit Preparations:** Visit scheduled for September 21, 2016, supposed to be Camp Verde but in reality a combined audit.
- **CVFD/MRFD Auxiliaries:** exploring ways of cooperating.
- **Verde Valley Training Committee:** A large drill is being planned which will simulate a large multi-casualty on Interstate 17. This drill will involve Cottonwood Dispatch, DPS, YCSO, ADOT, and as many of the Fire/EMS agencies that can participate..
- **Station 82 Waterline Project Update:** Arizona Water has awarded the bid for the construction of the waterline extension project to supply domestic (metered) water and fire flow to the sprinkler system at station 82. The low bid came in slightly higher than the engineering estimate, but is still within what we budgeted for the project.
- **Scarecrows Around Town:** Our administrative staff and crews at Station 82 will again be participating.
- **Discussion with Yavapai Apache Nation:** Discussion of collaborating with Yavapai Apache Nation regarding a station has been placed on hold until after their council elections.

- **CCFMA Certificate of Necessity Application Submittal to Department of Health Services:** The CON application was hand delivered on Friday, September 9<sup>th</sup>. The timeline depends on if there is a challenge to the application, which would cause a hearing.
- **Sedona-Verde Valley Emergency Services Sub-Committee:** There is to be continued discussion on the concept of a Community Risk Division. The shared reserves program between CCFMA and WFD was discussed and Chief Mezulis from Sedona Fire District presented a concept of pooling resources to support a common Community Integrated Paramedicine program.
- **Captains Resignation/Promotion and Testing:** Captain Rusty Welsch resigned; Mike Loza was promoted to Captain, which exhausted the promotional list. A memo for establishing a promotional list has been circulated and interest letters have been submitted.
- **9-11 Ceremony:** Attended 9-11 dedication ceremony at Sedona Fire Station 6 on behalf of CCFMA. BC Strauss and his crew represented CCFMA at the American Legion's ceremony in Camp Verde.
- **Reserve Firefighter Testing/Program:** written test was administered on September 10<sup>th</sup> to recently solicited applicants. Oral Boards process is slated for the 16<sup>th</sup> and 17<sup>th</sup> of September.
- **CCFMA SOP Manual:** The review and rewrite of common Standard Operating Guidelines has been completed. Copies of the SOG books will be produced and available for training and new firefighter orientations.
- **Fire Flow:** There was discussion at the town council meeting regarding the 2012 fire code requirement of water supply for new subdivisions. There have been numerous meetings to resolve the issue. Due to the nature of discussions outside the meeting, Chief Keller recommends informing the district's lawyer of the situation.

#### **6B) Financial Reports:**

- a. Discussion and ratification on transfer of funds from CVFD EMS Account to CCFMA general fund on August 4, 2016 in the amount of \$76,351.12.
- b. Discussion and ratification on transfer of funds from CVFD general fund to CCFMA general fund on August 4, 2016 in the amount of \$94,000.
- c. Discussion and ratification on transfer of funds from CVFD Payroll Account to CCFMA Payroll Account on August 11, 2016 in the amount of \$377.94, to close the CVFD Account.
- d. Discussion and ratification on transfer of funds from CVFD Miscellaneous Account to CCFMA Multi-purpose Account on August 11, 2016 in the amount of \$327.99, to close the CVFD Account.

Board Member Welsch made a motion to approve the ratification a – d on the transfer of funds from CVFD to CCFMA. Board Member Darby seconded. Motion passed unanimously.

**7) Discussion and possible action on approving the August 2016 Financial Reports.:** Chairperson Kleindienst made a motion to approve the August 2016 Financial Reports. Board Member Krebbs seconded. Motion passed unanimously.

**Future Agenda Items:** Discussion possible action on seeking legal counsel for the Town Council and Fire Flow issue.

**11) Adjournment:** Chairperson Kleindienst made a motion to adjourn the Regular Meeting at 9:33 am. Board Member Krebbs seconded. Motion passed unanimously.