

Montezuma Rimrock Fire District



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MINUTES OF A REGULAR MEETING OF THE MONTEZUMA-RIMROCK FIRE DISTRICT GOVERNING BOARD MEETING HELD July 21, 2016

Pursuant to notice, a regular meeting of the Montezuma Rimrock Fire District was called to order at 9:41 am on Thursday, July, 21, 2016.

Present: Carol Keeton - Chairperson; Robert Satran – Clerk; Jane Harrington – Board Member; Lou Lane – Board Member; Jerry Taylor – Board Member

Staff: Terry Keller – Fire Chief; Robyn Cook – Administrative Manager; Misty Weatherford – Administrative Accounts Assistant; Cindilee Davis – Administrative Accounts Assistant;

Pledge of Allegiance: Salute to the flag of the United States of America and Moment of Silence to Honor all American Men and Women in service to our Country, Firefighters, and Police Officers led by Carol Keeton.

Call to the Public: none

5) Approval of Minutes:

A) Regular Meeting on June 16, 2016: Board Member Taylor made a motion to approve the Minutes from the Regular Meeting on June 16, 2016. Board Member Harrington seconded. Motion passed unanimously.

B) Special Meeting on June 28, 2016: Board Member Taylor made a motion to approve the Minutes from the Special Meeting on June 28, 2016. Board Member Harrington seconded. Motion passed unanimously

6A) Fire Chief's Report:

Chief Keller updated the Board on

\$3500 grant funds received from AZ Community foundation, \$2000 from VVAC and \$2000 from JCL to help fund medic school.

MRFD is now being called Station 2

Personnel have been swapping stations for training

6B) Employee of the Month: Chief Keller awarded the Employee of the Month to all of the dedicated MRFD employees.

6C) Administrative/Financial Report: Ms. Cook presented the Board with the monthly financial reports for June, the ambulance revenue report, the comparison with this budget years expenses versus last years.

Ms. Cook informed the Board of the transfers that were made from MRFD to CCFMA.

The consensus of the Board was for Ms. Cook to make the transfers as needed through the month and the Board will approve them at the following meeting. The Board also requested the financial reports for CCFMA.

- a. Discussion and ratification on transfer of funds from MRFD general fund to CCFMA general fund on June 29, 2016 in the amount of \$85,000.
- b. Discussion and ratification on transfer of funds from MRFD capital reserve fund to CCFMA capital reserve fund on June 29, 2016 in the amount of \$251,249.42.
- c. Discussion and ratification on transfer of funds from MRFD capital reserve fund to CCFMA capital reserve fund on July 8, 2016 in the amount of \$194.29.
- d. Discussion and ratification on transfer of funds from MRFD Payroll Account to CCFMA Payroll Account on June 29, 2016 in the amount of \$4,500.
- e. Discussion and ratification on transfer of funds from MRFD ETC Account to CCFMA Multi-Purpose Account on June 29, 2016 in the amount of \$6,000.

Board Member Taylor made a motion to approve the ratification a – e on the transfer of funds from MRFD to CCFMA. Board Member Lane seconded. Motion passed unanimously.

7) Approving June 2016 Financial Reports: Board Member Taylor made a motion to approve the financial reports for June 2016. Board Member Harrington seconded. Motion passed unanimously.

8) Public Hearing: Discussion possible action or staff direction on adopting the budget for fiscal year 2016 – 2017: With no input from the public, Board Member Taylor made a motion to adopt the budget for fiscal year 2016 – 2017. Clerk Satran seconded. Motion passed unanimously.

9) Discussion, possible action or staff direction on approving Amendment 1 to the Joint Powers Authority Agreement: Chief Keller informed the Board that Amendment 1 to the JPA Agreement states that CVFD will cede their CON to MRFD and MRFD will then transfer their CON to CCFMA.

Board Member Taylor made a motion to approve the Amendment 1 to the Joint Powers Authority Creation Agreement dated May 18, 2016. Board Member Lane seconded.

10) Adjournment: Board Member Taylor made a motion to adjourn the regular Meeting at 10:20 am. Board Member Lane seconded. Motion passed unanimously.

Robert Satran - Clerk