

Montezuma Rimrock Fire District



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MINUTES OF A REGULAR MEETING OF THE MONTEZUMA-RIMROCK FIRE DISTRICT GOVERNING BOARD MEETING HELD March 17, 2016

Pursuant to notice, a regular meeting of the Montezuma Rimrock Fire District was called to order at 6:00 pm on Thursday, March 17, 2016.

Present: Carol Keeton - Chairperson; Robert Satran – Clerk; Jerry Taylor – Board Member; Jane Harrington – Board Member; Lou Lane – Board Member

Staff: Terry Keller – Fire Chief; Robyn Cook – Administrative Manager; Misty Weatherford – Administrative Accounts Assistant; Rusty Welsch – Captain; Carlos Pisano – Captain; Josh Good – Engineer; Patrick Moran– Firefighter

Others Present: Ron Melcher; Bonnie Reay; Sandy Lane; Bella Donna; John Welsch; Linda Welsch

Pledge of Allegiance: Salute to the flag of the United States of America and Moment of Silence to Honor all American Men and Women in service to our Country, Firefighters, and Police Officers led by Carlos Pisano.

Call to the Public: Bella Donna – Member of the Public asked Chief Keller to explain the future of the pension. Chief Keller gave a brief overview of the Pension Reform that the legislature is currently working to fix.

Ron Melcher thanked the crews for changing a flag pole light for the Property Owners Association.

5) Sworn In:

- A. Firefighter Cory DeWulf: This was tabled until the March meeting.

6) Badge Pinning:

- A. Captain Rusty Welsch was pinned by his father, John Welsh.
- B. Firefighter Cory DeWulf – Tabled until the March meeting.

**Board Member Taylor made a motion to move Agenda items 7 and 8 to bottom of the Agenda. Board Member Harrington seconded. Motion passed unanimously.

9) Approval of Minutes:

A) Regular Meeting on February 18, 2016: Board Member Taylor made a motion to approve the Minutes from the Regular Meeting on February 18, 2016. Board Member Harrington seconded. Motion passed unanimously.

10A) Fire Chief's Report:

Chief Keller updated the Board on:

- Hydrant Update – 16 installed
- New Ambulance Update
- Meeting with YC Assessor
- Meeting with ATRA

Meeting with YAN
Reserve to firefighter Oral Board for promotional list - 13 candidates
Battalion Chief Assessment Center/Promotions
Greater VV Shared Service Committee discussion at Fire Chief Meeting

- Public/private partnership for fleet service
- Training Plan/potential for future training officer
- Community Paramedic program
- Common IT solutions/vendor
- Public/Private partnership for facility maintenance

Dishwasher Donation
Thank you notes from community
Auxiliary Taco Sunday success
Operational Shared Service report

10B) Employee of the Month: Chief Keller awarded the Employee of the Month to Firefighter Ostler for his successful completion of the 9 month medic class.

10C) Operational Report: Captain Welsch presented the Board with the calls and various training for the month of February.

10D) Administrative/Financial Report: Ms. Cook presented the Board with the monthly financial reports for February, the ambulance revenue report, the comparison with this budget years expenses versus last years.

11) Approving February 2016 Financial Reports: Board Member Lane made a motion to approve the financial reports for February 2016. Board Member Harrington seconded. Motion passed unanimously.

12) Discussion, possible action or staff direction on approving the Intergovernmental Agreement (IGA) for Emergency Telecommunication Network Services with Sedona Fire District: Chief Keller informed the Board that the revision to the IGA includes an 'automatic renewal' each year.

Board Member Taylor made a motion to approve the Intergovernmental Agreement for Emergency Telecommunication Network Services with Sedona Fire District. Clerk Satran seconded. Motion passed unanimously.

13) Budget Workshop – Discussion on revenue, wages and benefits for fiscal year 2016 – 2017: Chief Keller informed the Board that the revenue will be finalized in June.

Ms. Cook stated that new categories were added for the different Shared Services revenue.

Ms. Cook informed the Board that the health insurance increased 2%.

Chief Keller stated that they are projecting a 2.5% step increase for each employee.

14) Discussion, possible action or staff direction on approving the Arizona State Forestry Division Cooperative Intergovernmental Agreement: Chief Keller informed the Board that the Intergovernmental Agreement with Arizona State Forestry Division is up for renewal.

Board Member Taylor made a motion to approve the Arizona State Forestry Cooperative Intergovernmental Agreement. Board Member Lane seconded. Motion passed unanimously.

15) Discussion and update with possible action or staff direction on further information concerning the joint powers authority (JPA) with Camp Verde Fire District: Chief Keller informed the Board that CVFD had their Community Meeting on March 15th with very low attendance, with no opposition.

MRFD Community meeting is scheduled for March 23rd at 6pm.

Chief Keller stated that he was planning to speak to Kiwanis – CVFD, Beaver Creek Adult Center, CVFD Town Council, and the Property Owners Association.

The consensus of the Board was to have another Joint Board Meeting with CVFD in late April.

7) Discussion, possible action or staff direction on:

a. Possible vote to go into Executive Session pursuant to A.R.S. §38-431.03(A)(1):

i. Fire Chief Evaluation

Board Member Taylor made a motion to adjourn the Regular Meeting and go into an Executive Session at 10:54 am. Board Member Harrington seconded. Motion passed unanimously.

****Board Member Taylor left the meeting at 10:55am.**

****The Regular Board Meeting was called to order at 11:05 am.**

8) Discussion, possible action or staff direction from the Executive Session for the Fire Chief Evaluation:

Chairperson Keeton stated that Chief Keller had a good evaluation.

16) Future Agenda Items:

Budget

JPA

Battalion Chief Badge Pinning

Badge Pinning – Cory DeWulf

17) Adjournment: Board Member Lane made a motion to adjourn the Regular Meeting at 11:06 am. Board Member Harrington seconded. Motion passed unanimously.

Robert Satran - Clerk