



Copper Canyon Fire & Medical Authority

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MINUTES OF THE REGULAR BOARD MEETING OF THE COPPER CANYON FIRE & MEDICAL AUTHORITY September 25, 2017

Pursuant to notice, a regular meeting of the CCFMA (Copper Canyon Fire & Medical Authority) was called to order at 10:02 am on Monday, September 25, 2017.

Present: Carol Keeton – Clerk; Linda Welsch – Board Member; David Curtis– Board Member; **Not Present** - George Kleindienst – Chairperson; Jerry Taylor – Board Member

Staff: Terry Keller – Fire Chief; Robyn Cook – Administrative Manager; Kerrie Tarver – Administrative Support Specialist; Adam Senger – Firefighter; Charles Miller – Captain; Nic Dubs – Firefighter; Jon Carrillo - Firefighter

Salute to the flag of the United States of America and Moment of Silence to Honor all American Men and Women in service to our Country, Firefighters, and Police Officers: led by Clerk Keeton

Call to the Public: none

5. **Approval of Minutes**

A. **Regular Meeting on August 17, 2017** Board Member Welsch made a motion to approve the minutes of the Regular Meeting on August 17, 2017. Board Member Curtis seconded. Motion passed unanimously.

6. **Reports:**

A. **Administrative/Financial Report** : Ms. Cook stated the budget is on track, tax revenue will be coming in next month and a line of credit was activated via the county. This would not have been necessary but the district paid the PSPRS payout.

7. **Discussion, possible action or staff direction on approving the August 2017 Financial Reports.**

Board Member Curtis made a motion to approve the August 2017 Financial Reports. Board Member Welsch seconded, motion passed unanimously.

8. **Discussion and possible staff direction on choosing a vendor for screen printing:** The board reviewed the quotes from vendors. Chief Keller made a recommendation to continue to use Sewphisticated.

Board Member Welsch made a motion to choose Sewphisticated as the vendor for screen-printing for the next 3-5 years. Board Member Curtis seconded. Motion passed unanimously.

9. **Discussion, possible action or staff direction on the proposals from the Realtor RFQ and selecting a Realtor.:**

Chief Keller made a recommendation to select Pete Roulette from Montezuma Realty as the realtor. Board Member Curtis stated based on experiences of others he would choose Pete Roulette, Board Member Welsch and Clerk Keeton agreed.

Board Member Curtis made a motion to use Montezuma Realty as the realtor for a 3 year period. Board Member Welsch seconded. Motion passed unanimously.

10. Discussion and possible staff direction re: exploration of future fire station property/location and/or administrative property/location and approval of the title transfers and cost to CCFMA:

Board Member Welsch requested the calls by area report include average response times. Clerk Keeton would like to obtain input from the realtor regarding availability and accessibility. Clayton Young (former CVFD Fire Chief) provided input based on his previous knowledge and history with the district. He agrees and supports a new station. The board tabled the discussion and it will be on the next agenda.

11. Discussion, possible action or staff direction on accepting one of the bids to paint Station 82:

Ms. Cook stated there is \$12,000 in the budget for painting the station; there are other items in that category which have been budgeted for but could wait. Chief Keller stated the MRFD Auxiliary wishes to donate \$2500 towards the project and paint has not been priced yet.

Board Member Curtis made a motion to award the bid to the lowest bidder; with the price not to exceed \$19,800. Board Member Welsch seconded; motion passed unanimously.

12. Discussion, possible action or staff direction on approval of disposing of surplus equipment that is not of value to the operational needs to the Authority:

- a. 1961 Ford Fire Engine
- b. Residential Multi-Cage
- c. Obsolete Treadmill
- d. Miscellaneous Office Equipment & Supplies

Board Member Welsch wished to have more discussion regarding the Fire Engine and the historical significance. Since not all board members were present the item has been tabled.

Board Member Curtis made a motion to surplus or dispose of items b, c & d the best and most economical way. Board Member Welsch seconded. Motion passed unanimously.

13. Discussion, possible action or staff direction on the Awards Ceremony and Dinner with consideration for possible contribution: Board Member Curtis suggested getting input from insurance regarding the liability of hosting the Awards Ceremony. Monetarily it is justifiable due to it relating to employee morale. The board decided to table the item until next month.

14. Future Agenda Items: tabled items and additions will be communicated to Ms. Cook

15. Adjournment. Board Member Curtis made a motion to adjourn the Regular Meeting at 11:10 am. Board Member Welsch seconded. Motion passed unanimously.

Clerk