



Camp Verde Fire District

26B Salt Mine Road, Camp Verde, AZ 86322

Phone (928) 567-9401

**MINUTES OF A REGULAR MEETING
OF THE
CAMP VERDE FIRE DISTRICT GOVERNING BOARD MEETING HELD
May 25, 2017**

Pursuant to notice, a regular meeting of the Camp Verde Fire District was called to order at 9:20 am on Thursday, May 25, 2017.

Present: George Kleindienst - Chairperson; David Curtis- Clerk; Ken Krebbs – Board Member; Linda Welsch – Board Member

Staff: Terry Keller – Fire Chief; Robyn Cook – Administrative Manager; Kerrie Tarver – Administrative Support Specialist; Dale Duns – Battalion Chief

Salute to the flag of the United States of America and Moment of Silence to Honor all American Men and Women in service to our Country, Firefighters, and Police Officers led by George Kleindienst.

Call to the Public: none

5) Discussion and possible action re: vote to go into executive session:

- A. Re: for personnel matters, pursuant to ARS §38-431.03(A)(1), Personnel Matters – Re: Interviews with Applicants for Interim Board Member Appointment.**

The board elected not to go into executive session

6) Discussion, possible action or staff direction on appointing an Interim Board Member for the current vacancy ending November 30, 2018.

Clerk Curtis made a motion to appoint Justin Largent for the current vacancy ending November 30, 2018. Board Member Krebbs seconded, motion passed unanimously.

7) Approval of Minutes:

A. Regular Meeting on February 16, 2017:

Board Member Welsch made a motion to approve the minutes from the Regular Meeting on February 16, 2017. Clerk Curtis seconded; motion passed 3:1 Chairperson Kleindienst abstained.

B. Regular Meeting on April 20, 2017:

Member Welsch made a motion to approve the Minutes from the Regular Meeting on April 20, 2017. Board Member Krebbs seconded, Motion passed unanimously.

8) Reports:

A. Fire Chief's Report

Chief Keller presented the board with the Chief's report:

B. Administrative/Financial Report:

a. Discussion and ratification on transfer of funds from CVFD EMS Account to CCFMA general fund on April 3, 2017 in the amount of \$84,220.87.

b. Discussion and ratification on transfer of funds from CVFD general fund to CCFMA general fund on April 14, 2017 in the amount of \$90,000.

Ms. Cook presented an update of the financial report to the board.

9) Discussion and possible action on approving the April 2017 Financial Reports and Transfers.

Board Member Welsch made a motion to approve the ratification a & b on the transfer of funds from CVFD to CCFMA. Board Member Krebbs seconded. Motion passed unanimously.

10) Discussion, possible action or staff direction on selecting an auditor for the annual audit for fiscal year ending June 30, 2017.

Board Member Curtis made a motion to select Hinton and Burdick for the annual audit for fiscal year ending June 30, 2017. Board Member Krebbs seconded; motion passed unanimously.

11) Preliminary Budget Presentation and Discussion with possible action to set Public Hearing for adoption of the budget.

Board Member Welsch made a motion to publish the 2017-2018 Budget and set a Public Hearing for adoption of the budget on June 22, 2017. Chairperson Kleindienst seconded; motion passed unanimously.

12) Discussion, possible action or staff direction on appointing two Board Members to the CCFMA Board beginning June 1, 2017.

Clerk Curtis made a motion to appoint Board Members Welsh and Kleindienst to the CCFMA board beginning June 1, 2017. Board Member Krebbs seconded; motion passed unanimously.

13) Future Agenda Items:

Budget

Justin Largent Oath of Office

Add Justin Largent as signer on Bank Account

14) Adjournment:

Chairperson Kleindienst made a motion to adjourn the Regular Meeting at 9:52 am. Board Member Krebbs seconded. Motion passed unanimously.

Clerk