



# Copper Canyon Fire & Medical Authority

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## MINUTES OF THE REGULAR BOARD MEETING OF THE COPPER CANYON FIRE & MEDICAL AUTHORITY December 15, 2016

Pursuant to notice, a regular meeting of the CCFMA (Copper Canyon Fire & Medical Authority) was called to order at 11:19 am on Thursday, December 15, 2016.

**Present:** George Kleindienst – Chairperson; Carol Keeton – Clerk; David Curtis– Board Member; **Not Present:** Ken Krebbs – Board Member; Robert Satran – Board Member

**Staff:** Terry Keller – Fire Chief; Robyn Cook – Administrative Manager; Kerrie Tarver – Administrative Support Specialist; Steve Sarkesian – Battalion Chief.

**Salute to the flag of the United States of America and Moment of Silence to Honor all American Men and Women in service to our Country, Firefighters, and Police Officers:** led by Chairperson Kleindienst

**Call to the Public:** none

### **5) Approval of Minutes**

- A) **Regular Meeting on November 17, 2016** Board Clerk Keeton made a motion to approve the Minutes from the Regular Meeting on November 17, 2016. Board Member Curtis seconded. Motion passed unanimously.

### **6A) Fire Chief's Report:**

Chief Keller presented the board with the Chief's report:

- **Waterline** – Payment has been sent, waiting on work to be done which will probably be at the first of the year.
- **Christmas Party** – Auxiliaries put on the annual Christmas Party and Awards were announced.
- **100 Club** – Applied for additional turnouts.
- **Ranger** –Picked up the ranger, runs well and in good shape. Applied for a grant through Firehouse Subs to outfit with skid plate.
- **Tribe** – Still interested in having discussion regarding assistance but difficult to coordinate a meeting with council members.
- **Strategic Plan** – not complete looking for guidance at the joint meeting.
- **NACOG Block Grant** – After completing research analysis found that we don't qualify.
- **Structure Fire in Rimrock** – Origin is most likely accidental called out to same residence and originally thought it was a rekindle however there is evidence the occupants may have been back
- **Staff Turnover** – Captain Carlos Pisano has put in his notice. His last day will be the 27<sup>th</sup>, there will not be a full walk out but staff will be hosting breakfast. With this vacancy there will be more movement.

### a) **Operations Report**

Battalion Chief Sarkesian presented the operations report to the board. Call volume for the month was 295 calls which were mostly EMS, around 20 MVAs and 1 residential. New Reserves are shift qualified and began shift work on December 1<sup>st</sup>. Crews participated in multiple trainings including Mass Casualty Incidents.

**6B) Financial Report:** 721,675.46 contributed from CVFD and 321,184.72 from MRFD and on track with the budget.

**7) Discussion, possible action or staff direction on approving the November 2016 Financial Reports..:** Board Member Curtis made a motion to approve the November 2016 Financial Report Clerk Keeton seconded. Motion passed unanimously.

**8) Discussion, possible action or staff direction on E-811 and retrofitting the cab with air ride.** Coordinating staff to ride in Arizona Central Fire and Medical's Engine with the new springs to determine if going with the springs would be a better option.

**9) Discussion, possible action or staff direction on the IGA with VVFD on shared training software..** Board Member Curtis mad a motion to approve the IGA with VVFD on shared training software pending clarification on wording. Clerk Keeton seconded. Motion passed unanimously.

**10) Update on CON process:** The application is not posted on the DHS website; the processing days are counted from the date of payment. It has not been contested, and we are expecting a letter of findings and questions.

**14) Future Agenda Items.** None at this time

**16) Adjournment:**

Chairperson Kleindienst made a motion to adjourn the regular meeting at 11:48 am. Board Member Curtis seconded. Motion passed unanimously.

Carol Keeton – Clerk