

# Montezuma Rimrock Fire District



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## MINUTES OF A REGULAR MEETING OF THE MONTEZUMA-RIMROCK FIRE DISTRICT GOVERNING BOARD MEETING HELD December 15, 2016

Pursuant to notice, a regular meeting of the Montezuma Rimrock Fire District was called to order at 10:54 am on Thursday November 15, 2016.

**Present:** Carol Keeton - Chairperson; Jane Harrington – Board Member; Jerry Taylor – Board Member; Keith Arment – Board Member; **Not Present** Robert Satran – Clerk

**Staff:** Terry Keller – Fire Chief; Robyn Cook – Administrative Manager; Kerrie Tarver – Administrative Support Specialist; Steve Sarkesian – Battalion Chief

**Salute to the flag of the United States of America and Moment of Silence to Honor all American Men and Women in service to our Country, Firefighters, and Police Officers** led by Carol Keeton.

**Call to the Public:** None.

### **5) Approval of Minutes.**

**A) Regular Meeting on November 17, 2016:** Board Member Taylor made a motion to approve the Minutes from the Regular Meeting on November 17, 2016. Board Member Harrington seconded. Motion passed unanimously.

**B) Special Meeting on November 21, 2016:** No minutes to approve; the meeting was cancelled due to no Quorum.

**C) Special Meeting on November 30, 2016:** Board Member Taylor made a motion to approve the Minutes from the Special Meeting on November 30, 2016. Board Member Harrington seconded. Motion passed unanimously.

### **6) Fire Chief's Report:**

Chief Keller presented the board with the Chief's report:

- **Waterline** – Payment has been sent, waiting on work to be done which will probably be at the first of the year.
- **Christmas Party** – Auxiliaries put on the annual Christmas Party and Awards were announced.
- **100 Club** – Applied for additional turnouts.
- **Ranger** – Picked up the ranger, runs well and in good shape. Applied for a grant through Firehouse Subs to outfit with skid plate.
- **Tribe** – Still interested in having discussion regarding assistance but difficult to coordinate a meeting with council members.
- **Strategic Plan** – not complete looking for guidance at the joint meeting.
- **NACOG Block Grant** – After completing research analysis found that we don't qualify.

- **Structure Fire in Rimrock** – Origin is most likely accidental called out to same residence and originally thought it was a rekindle however there is evidence the occupants may have been back
- **Staff Turnover** – Captain Carlos Pisano has put in his notice. His last day will be the 27<sup>th</sup>, there will not be a full walk out but staff will be hosting breakfast. With this vacancy there will be more movement.

**6B) Administrative/Financial Report:**

Ambulance revenue is down and administration coverage has shifted. Cindilee is now at station 82 four days a week; Misty and Kerrie remain at the Administration office in Camp Verde

- a. Discussion and ratification on transfer of funds from MRFD EMS account to CCFMA general fund on November 2, 2016 in the amount of \$21,184.72.
- b. Discussion and ratification on transfer of funds from MRFD general fund account to CCFMA general fund on November 2, 2016 in the amount of \$300,000.

Board Member Taylor made a motion to approve the ratification a & b on the transfer of funds from MRFD to CCFMA. Board Member Harrington seconded. Motion passed unanimously.

**7) Discussion, possible action or staff direction on approving the November 2016 Financial Reports.:**

Board Member Taylor made a motion to approve the financial reports for November 2016. Board Member Harrington seconded. Motion passed unanimously.

**8) Future Agenda Items:** clarification of credit on Accounts Receivables

**9) Adjournment:** Chairperson Keeton made a motion to adjourn the regular Meeting at 10:54 am. Board Member Harrington seconded. Motion passed unanimously.

Robert Satran - Clerk