



# Copper Canyon Fire & Medical Authority

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## MINUTES OF THE REGULAR BOARD MEETING OF THE COPPER CANYON FIRE & MEDICAL AUTHORITY February 16, 2017

Pursuant to notice, a regular meeting of the CCFMA (Copper Canyon Fire & Medical Authority) was called to order at 11:17 am on Thursday, February 16, 2017.

**Present:** Carol Keeton – Clerk; David Curtis– Board Member; Ken Krebbs – Board Member; Robert Satran – Board Member; **Not Present:** George Kleindienst – Chairperson

\*\*Clerk Keeton stated that she will be acting Chairperson. All in favor

**Staff:** Terry Keller – Fire Chief; Robyn Cook – Administrative Manager; Misty Weatherford – Payroll/Benefits Specialist; Dale Duns – Battalion Chief; Jake Fitzgerald – Firefighter; Clint Gillespie – Engineer; Mike Loza - Captain

**Salute to the flag of the United States of America and Moment of Silence to Honor all American Men and Women in service to our Country, Firefighters, and Police Officers:** led by Clerk Keeton

**Call to the Public:** none

### 5) **Badge Pinning:**

- A. Captain Greg Hopf: tabled
- B. Engineer Clint Gillespie: Clint Gillespie was pinned by his wife, Diane.

### 6) **Approval of Minutes**

- A) **Regular Meeting on January 19, 2017:** Board Member Satran made a motion to approve the Minutes from the Regular Meeting on January 19, 2017 with the stated corrections. Board Member Curtis seconded. Motion passed unanimously.

### 7A) **Fire Chief's Report:** Chief Keller presented the board with the Chief's report:

- **Call Volume** – Discussed call volume and recent fires
- **Waterline** – the waterline is currently in progress
- **ISO** – received letter that the rating improved to 3:10
- **CON** – DHS gave us an informal date of approximately 2 months to completion.
- **Gila River Grant** – applying for water tender to replace the old one at station 82.

#### a) **Operations Report**

Battalion Chief Duns presented the operations report to the board. Chief Duns shared training and summary of events for the month.

### 7B) **Financial Report:** Ms. Cook stated that the budget is in line for the year.

**8) Discussion, possible action or staff direction on approving the January 2017 Financial Reports and transfers:** Board Member Curtis made a motion to approve the January 2017 Financial Report and transfers Board Member Krebbs seconded. Motion passed unanimously.

**9) Discussion, possible action or staff direction on the Audits for fiscal year ending June 30,2017:** Ms. Cook informed the Board that they reviewed the suggestions stated by the Auditor and are currently doing them. Ms. Cook stated that they will be looking at putting out an RFP for auditors.

**10) Discussion, possible action or staff direction on Senate Bill 1329 Fire Flow Requirements; Rural Applicability:** Chief Keller informed the Board on Senate Bill 1329 Fire Flow Requirements; Rural Applicability. No action taken.

**11) Discussion, possible action or staff direction on IFC 2012 Section 108 Board of Appeals:** there was no discussion.

**12) Preliminary Revenue Budget Presentation and Discussion:** Ms. Cook presented the Board with the preliminary revenue for the fiscal year 2017/2018.

**13) Discussion, possible action or staff direction on approving the changes to HR Policy 200.19 Uniforms and Grooming Standards:** Board Member Satran made a motion to approve the changes to HR Policy 200.19 Uniform and Grooming Standards. Board Member Curtis seconded. Motion passed unanimously.

**14) Discussion, possible action or staff direction on the proposal from Merit Technology Partners for the tower on Stardust:** Chief Keller presented the proposal to cost share from Merit Technology Partners for the tower on Stardust. The board discussed the options that Merit presented and stated that there was no maintenance included and thought that it could end up costing CCFMA more than we would get.

There was no action taken.

**15) Update on CON process:** no discussion

**16) Future Agenda Items:**

- Merit Proposal
- Budget
- Sick Leave Policy
- MOU
- Call Volume by area

**17) Adjournment:** Board Member Satran made a motion to adjourn the regular meeting at 12:23 pm. Board Member Krebbs seconded. Motion passed unanimously.

Carol Keeton – Clerk