



Camp Verde Fire District

26B Salt Mine Road, Camp Verde, AZ 86322

Phone (928) 567-9401

MINUTES OF A REGULAR MEETING OF THE CAMP VERDE FIRE DISTRICT GOVERNING BOARD MEETING HELD February 16, 2017

Pursuant to notice, a regular meeting of the Camp Verde Fire District was called to order at 9:00 am on Thursday, February 16, 2016.

Present: David Curtis– Clerk; Ken Krebbs – Board Member; Linda Welsch – Board Member; **Not Present** - Steve Darby– Board Member; George Kleindienst - Chairperson

Staff: Terry Keller – Fire Chief; Robyn Cook – Administrative Manager; Misty Weatherford – Payroll/Benefits Specialist; Dale Duns – Battalion Chief

Salute to the flag of the United States of America and Moment of Silence to Honor all American Men and Women in service to our Country, Firefighters, and Police Officers led by Dave Curtis

Call to the Public: none

5) Approval of Minutes:

A. Regular Meeting on January 19, 2017: Board Member Welsch made a motion to approve the Minutes from the January 19, 2017 with the changes stated. Board Member Krebbs seconded. Motion passed unanimously.

6A) Fire Chief's Report:

Chief Keller presented the board with the Chief's report:

- **Call Volume** – discussed call volume and recent fires.
- **Waterline** – the waterline is currently in progress
- **ISO** – received letter that the rating improved to 3:10. Formation of the JPA contributed to the score improvement.
- **CON** – DHS gave us an informal date of approximately 2 months to completion.
- **Gila River Grant** – applying for water tender to replace the olds one at station 82.

6B) Financial Reports:

All finances are on track, ambulance and tax revenue are still up.

- a. Discussion and ratification on transfer of funds from CVFD EMS Account to CCFMA general fund on January 4, 2017 in the amount of \$72,542.75.
- b. Discussion and ratification on transfer of funds from CVFD general fund to CCFMA general fund on January 11, 2017 in the amount of \$156,000.
- c. Discussion and ratification on transfer of funds from CVFD general fund to CCFMA general fund on January 12, 2017 in the amount of \$42,962 for the FEMA grant

Board Member Krebbs made a motion to approve the ratification a - c on the transfer of funds from CVFD to CCFMA. Board Member Welsch seconded. Motion passed unanimously.

7) Discussion and possible action on approving the January 2017 Financial Reports and Transfers:

Board Member Krebbs made a motion to approve the January 2017 Financial Reports. Board Member Welsch seconded. Motion passed unanimously.

8) Discussion, possible action or staff direction on the audit management letter for fiscal year ending June 30, 2016 and the upcoming audit for the year ending June 30, 2017:

Ms. Cook stated that in reference to the audit management letter that the Board received at the last board meeting, we are already doing most of the things suggested by the auditor with the exception of using cash accrual in quickbooks. Ms. Cook also stated that the auditor will require them to obtain an accountant if they wish to have Accounting for Professionals do another audit.

The Board directed staff to seek the opinion of an accountant about the suggestions from the auditor.

9) Discussion, possible action or staff direction on Senate Bill 1329 Fire Flow Requirements; Rural Applicability:

Chief Keller informed the Board that local developers took the issues to the state senate regarding the fire flow requirements that are being enforced. He stated that the bill passed through the senate.

Senator Sylvia Allen is currently reviewing the information pertaining to the fire flow requirements that was provided to her by Fire Marshal Gagnon.

Fire Marshal Gagnon informed the Board that she attended the senate hearing and stated that it is clear that they are misinformed.

Staff will continue to update the Board on this issue.

10) Discussion, possible action or staff direction on IFC 2012 Section 108 Board of Appeals: Clerk Curtis informed the Board that the IFC 2012 Section 108 states that each agency that has adopted the IFC 2012 should have a Board of Appeals in place for any issues that could arise that need to be resolved further than the fire board.

The Board directed the staff to establish a Board of Appeals.

11) Discussion, possible action or staff direction on annexing 3739 West Northern into the Fire District: Board Member Welsch made a motion to approve Resolution 2017-001 and annex the property located at 3739 West Northern into the fire district. Board Member Krebbs seconded. Motion passed unanimously.

12) Preliminary Revenue Budget Presentation and Discussion: Ms. Cook presented the Board with the preliminary revenue budget for the fiscal year 2016-2017. She stated that the tax revenue increased 5%.

13) Future Agenda Items:

- Board of Appeals
- Budget
- Call volume by area
- Accountant quotes

14) Adjournment: Board Member Welsch made a motion to adjourn the Regular Meeting at 10:15 am. Clerk Curtis seconded. Motion passed unanimously.

Dave Curtis – Clerk