



Camp Verde Fire District

26B Salt Mine Road, Camp Verde, AZ 86322

Phone (928) 567-9401

**MINUTES OF A REGULAR MEETING
OF THE
CAMP VERDE FIRE DISTRICT GOVERNING BOARD MEETING HELD
January 19, 2017**

Pursuant to notice, a regular meeting of the Camp Verde Fire District was called to order at 9:00 am on Thursday, January 19, 2016.

Present: George Kleindienst - Chairperson; David Curtis- Clerk; Ken Krebs - Board Member; Linda Welsch - Board Member; **Not Present** - Steve Darby- Board Member

Staff: Terry Keller - Fire Chief; Robyn Cook - Administrative Manager; Kerrie Tarver - Administrative Support Specialist; Steve Sarkesian - Battalion Chief

Salute to the flag of the United States of America and Moment of Silence to Honor all American Men and Women in service to our Country, Firefighters, and Police Officers led by George Kleindienst.

Call to the Public: none

5) Presentation by Kay Green of Accounting Professionals on the annual audit for fiscal year ending June 30, 2016. Kay stated there were no findings in the audit and gave an unqualified opinion; which is the best opinion they can issue. Chief Keller stated the voluntary pension remark is not accurate and there has been no further discussion or action then previously decided by the board.

Kay pointed out the summary discussion items in the supplement. Board Member Welsch agreed that the board should take action and scrutinize the items further. Chairperson Kleindienst stated he is confident with the tracking of money transferred and asked for further clarification on what else needs to be addressed. Kay advised to consult and outside accountant for direction and recommended the use of one auditor for all three entities.

6) Approval and acceptance of the annual audit for fiscal year ending June 30, 2016: Board Member Welsch made a motion to approve and acceptance of the annual audit for fiscal year ending June 30, 2016. Ken Krebs seconded, motion passed unanimously.

7) Approval of Minutes:

A. Regular Meeting on December 15, 2016:

B. Special Joint Meeting with MRFD on December 15, 2016

Clerk Curtis made a motion to approve the Minutes from the Regular Meeting and the Special Joint Meeting with MRFD on December 15, 2016. Board Member Welsch seconded, Motion passed unanimously.

8A) Fire Chief's Report:

Chief Keller presented the board with the Chief's report:

- **Call Volume** – increased call volume by 7%
- **Waterline** – Attended preconstruction meeting, should see some movement soon.
- **ISO** – have not received a formal notification but have gotten a verbal statement that the rating improved to 3;10. Formation of the JPA contributed to the score improvement.
- **CON** – received letter from DHS, sent a reply responding to a series of questions and should be moving forward.
- **Firehouse Subs Grant** – The grant was approved, an order was placed and a better price was negotiated. With this grant the Polaris set up cost is around \$10,000.
- **Donation Received** – The MRFD Auxiliary received a \$15,000 donation. Chief Keller stated that he would ask the Auxiliary use the funds to purchase a trailer for the Polaris and possibly a roof and light bar.
- **Station 82 Bathroom Remodel** – The bathroom remodel in the crew quarters is complete.
- **IT** – Merit was approached by Sudden Link to utilize tower which would make it a repeated site. We are currently leasing Sedona's infrastructure and it would allow us to utilize our own.
- **Transport Ventilators** – in service or will be soon.

8B) Financial Reports:

All finances are on track, ambulance revenue is still up.

- a. Discussion and ratification on transfer of funds from CVFD EMS Account to CCFMA general fund on December 12, 2016 in the amount of \$73,684.17.
- b. Discussion and ratification on transfer of funds from CVFD general fund to CCFMA general fund on December 13, 2016 in the amount of \$475,000.

Board Member Welsch made a motion to approve the ratification a & b on the transfer of funds from CVFD to CCFMA. Clerk Curtis seconded. Motion passed unanimously.

9) Discussion and possible action on approving the December 2016 Financial Reports.: Board Chairperson Kleindienst made a motion to approve the December 2016 Financial Reports. Board Member Welsch seconded. Motion passed unanimously.

10) Preliminary Budget Presentation and Discussion. Chief Keller informed the board of the timeline for the budget and gave an update on the economic forecast.

11) Future Agenda Items: Clerk Curtis would like education on the fireboard of appeals in the fire code. If the code is contested is there a separate board of appeals and how it interacts with the fire district. How did the town make a decision on the fire code?

11) Adjournment: Chairperson Kleindienst made a motion to adjourn the Regular Meeting at 9:55 am. Clerk Curtis seconded. Motion passed unanimously.

Dave Curtis – Clerk