

# Montezuma Rimrock Fire District



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## MINUTES OF A REGULAR MEETING OF THE MONTEZUMA-RIMROCK FIRE DISTRICT GOVERNING BOARD MEETING HELD December 21, 2017

Pursuant to notice, a regular meeting of the Montezuma Rimrock Fire District was called to order at 9:32 am on Thursday December 21, 2017.

**Present:** Robert Satran – Clerk; Carol Keeton – Chairperson; Jerry Taylor – Board Member; Keith Arment – Board Member;

**Staff:** Terry Keller – Fire Chief; Robyn Cook – Administrative Manager; Kerrie Tarver – Administrative Support Specialist

**Salute to the flag of the United States of America and Moment of Silence to Honor all American Men and Women in service to our Country, Firefighters, and Police Officers** led by Carol Keeton.

**Call to the Public:** none

### 5) **Approval of Minutes**

- A. **Regular Meeting on November 16, 2017** Board Member Taylor made a motion to approve the Regular Meeting on November 16, 2017. Board Member Satran seconded, motion passed unanimously.
- B. **Joint Meeting on November 16, 2017:** Board Member Satran made a motion to approve the Minutes of the Special Joint Meeting on November 16, 2017. Board Member Taylor seconded, motion passed unanimously.

### 6) **Reports:**

- A. **Administrative/Financial Report:** Ms. Cook presented the financial report to the board.
  - a. **Discussion and ratification on transfer of funds from MRFD warrant account to CCFMA general fund on November 8, 2017 in the amount of \$556,000.**

- 7) **Discussion, possible action or staff direction on approving the November 2017 Financial Reports and transfers..** Board Member Taylor made a motion to approve the November 2017 Financial Reports and ratification of transfer a. Board Member Arment seconded, motion passed unanimously.

### 8) **Possible vote to go into Executive Session:**

- A. **A.R.S. §38-431.03(A)(1): Discussion on Board Member applicants** Board Member Taylor made a motion to go into Executive Session for discussion on Board Member applicants and to invite Chief Keller, Robyn Cook and Kerrie Tarver. Clerk Satran seconded, motion passed unanimously.

\*\*\*Regular session adjourned at 10:20am

### 9) **Discussion, possible action or staff direction from the Executive Session:**

- A. **A.R.S. §38-431.03(A)(1): Discussion on Board Member applicants**

Board Member Taylor made a motion to appoint Robert Moxon as board member. Clerk Satran seconded. Motion did not pass 2:2

Board Member Arment made a motion to appoint Barbara Dunlap as board member. Chairperson Keeton seconded. Motion did not pass 2:2

Board is not appointing a new board member at this time, Ms. Cook is going to review the statute to determine next step.

**10) Discussion, possible action or staff direction on recommending to the CCFMA Board to let the Beaver Creek Trails Coalition use the meeting room at Station 82 for its monthly meetings.**

Chairperson Keeton made a motion to recommend to the CCFMA Board to let the Beaver Creek Trails Coalition use the meeting room at Station 82 for its monthly meetings. Board Member Taylor seconded, motion passed unanimously.

**11) Discussion and possible action to add and remove check signers to the National Bank Accounts, all other signers will remain the same:**

**A. NBA EMS Account – remove Jane Harrington:** Board Member Taylor made a motion to remove Jane Harrington from the NBA EMS Account. Clerk Satran seconded, motion passed unanimously.

**12) Future Agenda Items:** Board Member Discussion

**13) Adjournment:** Board Member Taylor made a motion to adjourn the Regular Meeting at 10:30 am; Board Member Arment seconded. Motion passed unanimously.

Clerk