



**MINUTES OF A REGULAR MEETING
OF THE
CAMP VERDE FIRE DISTRICT GOVERNING BOARD MEETING HELD
November 17, 2016**

Pursuant to notice, a regular meeting of the Camp Verde Fire District was called to order at 9:00 am on Thursday, November 17, 2016.

Present: George Kleindienst - Chairperson; David Curtis- Clerk; Ken Krebbs – Board Member; Linda Welsch – Board Member; **Not Present** - Steve Darby– Board Member;

Staff: Terry Keller – Fire Chief; Robyn Cook – Administrative Manager; Kerrie Tarver – Administrative Support Specialist; Eric Strauss – Battalion Chief; Kristi Gagnon – Fire Marshal.

Salute to the flag of the United States of America and Moment of Silence to Honor all American Men and Women in service to our Country, Firefighters, and Police Officers led by George Kleindienst.

Call to the Public: none

5) Approval of Minutes:

A. Regular Meeting on October 20, 2016:

Board Member Welsch made a motion to approve the Minutes from the Regular Meeting on October 20, 2016. Board Clerk Curtis seconded. Motion passed unanimously.

6A) Fire Chief's Report:

Chief Keller presented the board with the Chief's report:

- **The Yavapai County Forest Fees Grant**- we will be returning the \$12,500 due to our inability to perform due to staffing constraints prior to the deadline.
- **PSPRS** - The unknown and potential negative impact of the Hall Case Decision by the AZ Supreme court.
- **Wildland Activity** - We have received several requests for a Type 6 Engine deployment as well as for "line" medics, but have not been able to line up a crew due to staffing strains (Reserve FF academy, medic refresher, scheduled vacations, etc.)
- **Administration Office Conditions** - Current challenges with the plumbing/roof at station 83/Admin and the need to find a solution (soon).
- **Grant** - Working on Yavapai County Community Development Block Grant for "seed money" for new station build.

6B) Financial Reports:

Property tax and FDAT revenue is down and Ambulance revenue is on track.

- a. Discussion and ratification on transfer of funds from CVFD EMS Account to CCFMA general fund on October 5, 2016 in the amount of \$87,701.64.

- b. Discussion and ratification on transfer of funds from CVFD general fund to CCFMA general fund on October 14, 2016 in the amount of \$70,030.39.

Board Member Welsch made a motion to approve the ratification a & b on the transfer of funds from CVFD to CCFMA. Board Member Krebs seconded. Motion passed unanimously.

7) Discussion and possible action on approving the October 2016 Financial Reports.: Clerk Curtis made a motion to approve the October 2016 Financial Reports. Board Member Welsch seconded. Motion passed unanimously.

8) Oath of Office: Linda Welsch and George Kleindienst Linda Welsch and George Kleindienst read and signed their oaths of office.

9) Discussion and possible action on electing a new Chairperson of the Board and Clerk. Clerk Curtis made a motion to elect George Kleindienst as Chairperson of the Board. Board Member Welsch seconded. Motion passed unanimously.

Board Member Welsch made a motion to elect Dave Curtis as the Board Clerk, Board Member Krebs seconded. Motion passed unanimously.

8) Recognition and Appreciation for assistance and support to the VACTE Firefighter Academy presented by Board Member Steve Darby. This item was tabled due to Board Member Darby's absence.

Future Agenda Items:

11) Adjournment: Chairperson Kleindienst made a motion to adjourn the Regular Meeting at 9:32 am. Board Member Krebs seconded. Motion passed unanimously.

Dave Curtis – Clerk