

Montezuma Rimrock Fire District



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MINUTES OF A REGULAR MEETING OF THE MONTEZUMA-RIMROCK FIRE DISTRICT GOVERNING BOARD MEETING HELD November 17, 2016

Pursuant to notice, a regular meeting of the Montezuma Rimrock Fire District was called to order at 9:37 am on Thursday November 17, 2016.

Present: Carol Keeton - Chairperson; Robert Satran – Clerk; Jane Harrington – Board Member; Jerry Taylor – Board Member; Lou Lane – Board Member

Staff: Terry Keller – Fire Chief; Robyn Cook – Administrative Manager; Kerrie Tarver – Administrative Support Specialist; Eric Strauss – Battalion Chief; Kristi Gagnon – Fire Marshal

Salute to the flag of the United States of America and Moment of Silence to Honor all American Men and Women in service to our Country, Firefighters, and Police Officers led by Carol Keeton.

Call to the Public: None.

5) Presentation (telephonically) on the Audit for FY ending June 30, 2016 by Brian Richards. Brian Richards gave a telephonic presentation of the audit for FY ending June 30, 2016. Page 7 the management analysis, gives a brief synopsis of the changes for the year. The balance on page 12 is due to the pension liability. The liability is going to increase due to underfunding and lawsuit. Every entity is experiencing the liability.

6) Discussion, possible action on the approval of the Audit findings for FY ending June 30, 2016. Board Member Taylor made a motion to approve the Audit findings for FY ending June 30, 2016. Board Member Lane seconded, motion passed unanimously.

7) Approval of Minutes:

A) Regular Meeting on October 20, 2016: Board Member Taylor made a motion to approve the Minutes from the Regular Meeting on October 20, 2016. Board Member Harrington seconded. Motion passed unanimously.

8A) Fire Chief's Report:

Chief Keller presented the board with the Chief's report:

- **PSPRS** - The unknown and potential negative impact of the Hall Case Decision by the AZ Supreme court.
- **Wildland Activity** - We have received several requests for a Type 6 Engine deployment as well as for "line" medics, but have not been able to line up a crew due to staffing strains (Reserve FF academy, medic refresher, scheduled vacations, etc.)
- **Administration Office Conditions** - Current challenges with the plumbing/roof at station 83/Admin and the need to find a solution (soon).
- **Grant** - Working on Yavapai County Community Development Block Grant for "seed money" for new station build.

8B) Administrative/Financial Report:

Property tax and FDAT revenue as well as Ambulance Revenue is down.

- a. Discussion and ratification on transfer of funds from MRFD EMS account to CCFMA general fund on October 5, 2016 in the amount of \$26,214.06.
- b. Discussion and ratification on transfer of funds from MRFD general fund account to CCFMA general fund on October 14, 2016 in the amount of \$74,698.43.

Board Member Taylor made a motion to approve the ratification a & b on the transfer of funds from MRFD to CCFMA. Clerk Satran seconded. Motion passed unanimously.

9) Discussion, possible action or staff direction on approving the October 2016 Financial Reports.:

Board Member Taylor made a motion to approve the financial reports for October 2016. Board Member Harrinton seconded. Motion passed unanimously.

10) Discussion and possible action on approving the results of the canvass for the November 8, 2016 election. This item was tabled due to not having the canvass.

11) Oath of Office: Carol Keeton and Keith Arment This item was tabled until the canvas is approved.

12) Discussion and possible action on electing a new Chairperson of the Board and Clerk. This item is tabled until the canvas is approved.

13) Adjournment: Board Member Taylor made a motion to adjourn the regular Meeting at 10:31 am. Board Member Lane seconded. Motion passed unanimously.

Robert Satran - Clerk