

# Montezuma Rimrock Fire District



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## MINUTES OF A REGULAR MEETING OF THE MONTEZUMA-RIMROCK FIRE DISTRICT GOVERNING BOARD MEETING HELD October 20, 2016

Pursuant to notice, a regular meeting of the Montezuma Rimrock Fire District was called to order at 9:37 am on Thursday October 20, 2016.

**Present:** Carol Keeton - Chairperson; Robert Satran – Clerk (9:44); Jane Harrington – Board Member; Jerry Taylor – Board Member, **Not Present** - Lou Lane – Board Member

**Staff:** Terry Keller – Fire Chief; Robyn Cook – Administrative Manager; Kerrie Tarver – Administrative Support Specialist; Dale Duns – Battalion Chief.

**Salute to the flag of the United States of America and Moment of Silence to Honor all American Men and Women in service to our Country, Firefighters, and Police Officers** led by Carol Keeton.

**Call to the Public:** None.

### **5) Approval of Minutes:**

**A) Regular Meeting on September 15, 2016:** Board Member Taylor made a motion to approve the Minutes from the Regular Meeting on September 15, 2016. Board Member Harrington seconded. Motion passed unanimously.

### **6A) Fire Chief's Report:**

Chief Keller presented the board with the Chief's report:

### **6B) Administrative/Financial Report:**

In line where we should be for the first quarter, ambulance revenue is down due to call volume. The credit in Ambulance Billing is due to a refund of overpayment.

- a. Discussion and ratification on transfer of funds from MRFD EMS account to CCFMA general fund on September 1, 2016 in the amount of \$21,114.23.
- b. Discussion and ratification on transfer of funds from MRFD capital reserve account to CCFMA capital reserve account on September 7, 2016 in the amount of \$76.56.
- c. Discussion and ratification on transfer of funds from MRFD general fund account to CCFMA general fund on September 7, 2016 in the amount of \$34713.29.

Board Member Taylor made a motion to approve the ratification a – c on the transfer of funds from MRFD to CCFMA. Board Member Harrington seconded. Motion passed unanimously.

**7) Discussion, possible action or staff direction on approving the September 2016 Financial Reports.:** Board Member Taylor made a motion to approve the financial reports for September 2016. Board Member Satran seconded. Motion passed unanimously.

**8) Discussion and possible action on the administrative office at Station 82.** Chief Keller stated that the office is manned by administration Monday – Thursday and it seems to be working well. Staff is tracking walk-in/traffic and will continue to track activity.

**9) Adjournment:** Board Member Taylor made a motion to adjourn the regular Meeting at 10:09 am. Clerk Satran seconded. Motion passed unanimously.

Robert Satran - Clerk