



# Copper Canyon Fire & Medical Authority

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## MINUTES OF THE REGULAR BOARD MEETING OF THE COPPER CANYON FIRE & MEDICAL AUTHORITY June 21, 2018

Pursuant to notice, a regular meeting of the CCFMA (Copper Canyon Fire & Medical Authority) was called to order at 10:15 am on Thursday, June 21, 2018.

**Present:** George Kleindienst – Chairperson; Carol Keeton – Clerk; Linda Welsch – Board Member; **Not Present:** David Curtis– Board Member; Keith Arment – Board Member

**Staff:** Terry Keller – Fire Chief; Robyn Cook – Administrative Manager; Misty Weatherford – Payroll Benefits Specialist; Eric Strauss – Battalion Chief

**Salute to the flag of the United States of America and Moment of Silence to Honor all American Men and Women in service to our Country, Firefighters, and Police Officers:** led by Chairperson Kleindienst.

**4) Budget Hearing for the fiscal year 2018 – 2019 budget:** Ms. Cook stated that she had found an error on an expense line and disbursed it throughout various line items. The error did not affect the bottom line of the budget.

**5) Adoption of the fiscal year 2018 – 2019 budget:** Clerk Keeton made a motion to adopt the Budget for the fiscal year 2018-2019. Board Member Welsch seconded. Motion passed unanimously with Chairperson Kleindienst, Clerk Keeton and Board Member Welsch in favor.

**6) Call to the Public:** none

**7) Possible vote to go into Executive Session:** Tabled

**A. A.R.S. §38-431.03(A)(7): Purchase or trade of real estate**

**8) Discussion, possible action or staff direction from the Executive Session:**

**A. A.R.S. §38-431.03(A) (7): Purchase or trade of real estate**

Chief Keller informed the Board that he did not have anything definitive from the tribe. He also stated that the realtor had contacted a property owner and was waiting to hear back.

Board Member Welsch stated that we need to do something soon.

Chief Keller stated that once he hears back from the realtor he will meet with him to look at it.

**9) Approval of Minutes**

**A. Regular Meeting on May 24, 2018:** Clerk Keeton made a motion to approve the Minutes from the Regular Meeting on May 24<sup>th</sup>, 2018. Board Member Welsch seconded. Motion passed unanimously with Chairperson Kleindienst, Clerk Keeton and Board Member Welsch in favor.

10) **Reports:**

- A. **Chiefs Report:** Chief Keller presented the Fire Chief Report.
- B. **Operations Report:** Battalion Chief Strauss presented the Operations Report.

11) **Reports:**

- A. **Administrative/Financial Report:** Ms. Cook presented the financial report to the Board.

12) **Discussion, possible action or staff direction on approving the May 2018 Financial Reports.**

Board Member Welsch made a motion to approve the May 2018 financial reports. Clerk Keeton seconded. Motion passed unanimously with Chairperson Kleindienst, Clerk Keeton and Board Member Welsch in favor.

13) **Discussion, possible action or staff direction on approving the contract with DaRTS for a site lease for at the Stardust property in Rimrock:** Tabled

14) **Discussion, possible action or staff direction on approving the contract with Merit for IT services which include phones, computers and service:** Board Member Welsch made a motion to approve the contract with Merit for IT services which includes phones, computers and service.

Chief Keller asked Board Member Welsch to amend the motion to state Taurus Technology Investment Partners, Inc. instead of Merit.

Board Member Welsch amended her motion to approve the contract with Taurus Technology Investment Partners, Inc. for IT services which include phones, computers and service. Clerk Keeton seconded. Motion passed unanimously with Chairperson Kleindienst, Clerk Keeton and Board Member Welsch in favor.

15) **Discussion, possible action or staff direction on approving the IGA with Phoenix Fire for annual fit for duty physicals:** Tabled

16) **Discussion, possible action or staff direction on designating the following equipment as surplus:**

- A. Riding lawnmower:

Board Member Welsch made a motion to designate the riding lawnmower as surplus. Clerk Keeton seconded. Motion passed unanimously with Chairperson Kleindienst, Clerk Keeton and Board Member Welsch in favor.

17) **Discussion on CCFMA operations job descriptions:** Tabled

18) **Future Agenda Items:** DaRTS, IGA with Phoenix Fire, CCFMA Job Descriptions, RFP for Attorney, Merger

19) **Adjournment:** Chairperson Kleindienst motioned to adjourn the meeting at 11:03 am.

Clerk

