

# Montezuma Rimrock Fire District



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## MINUTES OF A REGULAR MEETING OF THE MONTEZUMA-RIMROCK FIRE DISTRICT GOVERNING BOARD MEETING HELD June 21, 2018

Pursuant to notice, a regular meeting of the Montezuma Rimrock Fire District was called to order at 9:33 am on Thursday, June 21, 2018.

**Present:** Carol Keeton – Chairperson; Barbara Dunlap – Board Member; **By Phone:** Robert Satran – Clerk; **Not Present:** Keith Arment – Board Member

**Staff:** Terry Keller – Fire Chief; Robyn Cook – Administrative Manager; Misty Weatherford – Payroll Benefits Specialist; Dale Duns – Battalion Chief

**Salute to the flag of the United States of America and Moment of Silence to Honor all American Men and Women in service to our Country, Firefighters, and Police Officers** led by Carol Keeton.

**4) Budget Hearing for the fiscal year 2018 – 2019 budget:** No Comments

**5) Discussion and adoption of the fiscal year 2018 – 2019 budget:** Board Member Dunlap made a motion to adopt the Budget for fiscal year 2018-2019. Clerk Satran seconded. Motion passed unanimously with Chairperson Keeton, Clerk Satran and Board Member Dunlap voting in favor.

**6) Call to the Public:** none

**7) Possible vote to go into Executive Session:**

- A. A.R.S. §38-431.03(A)(1): Discussion and interviews of candidates for the vacant Board Member position.

The Board opted to continue in Regular Session with only having one candidate for the vacant Board Member position.

**8) Discussion, possible action or staff direction from the Executive Session:**

- A. A.R.S. §38-431.03(A)(1): Discussion and appointment of one of the candidates for the vacant Board Member position

After a brief discussion with the Board Member candidate Brandi Bateman, Clerk Satran made a motion to appoint Brandi Bateman as a Member of the MRFD Governing Board. Board Member Dunlap seconded. Motion passed unanimously with Chairperson Keeton, Clerk Satran and Board Member Dunlap voting in favor.

**9) Approval of Minutes:**

- A. **Regular Meeting on May 24, 2018:** Tabled

**10) Reports:**

- A. **Administrative/Financial Report:** Tabled
  - a. **Discussion and ratification on transfer of funds from MRFD general fund to CCFMA general fund on April 6, 2018 in the amount of \$267,000.**

**11) Discussion, possible action or staff direction on approving the May 2018 Financial Reports and transfers:** Tabled

**12) Discussion, possible action on the approval on the IGA for election services with Yavapai County for the November 2018 election:** Chief Keller informed the Board that this was a formality in order for Yavapai County to hold the election on our behalf.

Board Member Dunlap made a motion to approve the IGA for election services with Yavapai County for the November 2018 election. Clerk Satran seconded. Motion passed unanimously with Chairperson Keeton, Clerk Satran & Board Member Dunlap in favor.

**13) Reports:**

**a. Chiefs Report:** Tabled

**b. Operations Report:** Tabled

**14) Future Agenda Items:** Tabled

**15) Adjournment:** Clerk Keeton motioned to adjourn the Regular Meeting at 9:40 am.

Clerk

A handwritten signature in black ink, appearing to read "Robert Satran", written over a horizontal line.