

# Montezuma Rimrock Fire District



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## MINUTES OF A REGULAR MEETING OF THE MONTEZUMA-RIMROCK FIRE DISTRICT GOVERNING BOARD MEETING HELD May 24, 2018

Pursuant to notice, a regular meeting of the Montezuma Rimrock Fire District was called to order at 9:30 am on Thursday, May 24, 2018.

**Present:** Carol Keeton – Chairperson; Robert Satran – Clerk; Keith Arment – Board Member; Barbara Dunlap – Board Member **Not Present:** Jerry Taylor – Board Member

**Staff:** Terry Keller – Fire Chief; Robyn Cook – Administrative Manager; Cindilee Davis – Administrative Account Specialist; Dale Duns – Battalion Chief

**Salute to the flag of the United States of America and Moment of Silence to Honor all American Men and Women in service to our Country, Firefighters, and Police Officers** led by Carol Keeton.

**Call to the Public:** none

### 5) **Approval of Minutes**

- A. **Regular Meeting on March 14, 2018:** As there was not a quorum present of Board Members who attended this meeting, Chief Keller phoned Board Member Taylor. Board Member Dunlap made a motion to approve the Minutes from the Regular meeting on March 14, 2018. Chairperson Keeton seconded. Board Members Keeton, Dunlap and Taylor passed motion. Clerk Satran and Board Member Arment abstained.
- B. **Regular Meeting on April 19, 2018:** Clerk Satran made a motion to approve the Minutes from the Regular Meeting on April 19, 2018. Board member Dunlap seconded. Motion passed unanimously.

### 6) **Reports:**

#### A. **Administrative/Financial Report**

- a. **Discussion and ratification on transfer of funds from MRFD general fund to CCFMA general fund on April 6, 2018 in the amount of \$49,000.**

7) **Discussion, possible action or staff direction on approving the April 2018 Financial Reports and transfers:** Board Member Dunlap made a motion to approve the April 2018 Financial Reports and transfers. Clerk Satran seconded. Motion passed unanimously.

8) **Discussion, possible action on accepting Board Member Jerry Taylor's resignation from the Board:** Board Member Dunlap motioned to accept Board Member Jerry Taylor's resignation from the Board. Board Member Arment seconded. Motion passed unanimously.

9) **Discussion, possible action or staff direction on replacing Jerry Taylor's vacant Board Member position on the MRFD Board:** Board directed staff to advertise the vacant Board Member position for 2 weeks to solicit applicants.

- 10) **Discussion, possible action or staff direction on replacing Jerry Taylor's vacant Board Member position on the CCFMA Board:** Board Member Dunlap made a motion to appoint Board Member Arment to the CCFMA Board. Clerk Satran seconded the motion. Motion passed unanimously.
- 11) **Budget Discussion-Revenue and Expenses:** Ms. Cook informed the Board that the final FDAT numbers are 153,607 with the proposed 2018-2019 Budget amount of 995,734.
- 12) **Discussion and possible action to set the Public Hearing for June 21, 2018 at 9:30 for the adoption of the 2018-2019 fiscal year budget:** Board Chair Keeton motioned to set the Public Hearing for June 21, 2018 at 9:30 am at Station #81, 494 Main Street, Camp Verde. Board member Arment seconded the motion. Motion passed unanimously.
- 13) **Reports:**
  - a. **Chiefs Report:** Chief Keller presented the Chief's report to the Board.
  - b. **Operations Report:** Battalion Chief Duns presented the Operations report to the Board.
- 14) **Future Agenda Items:** Board Member Solicitation, Budget
- 15) **Adjournment:** Board Member Arment made motioned to adjourn the Regular Meeting at 9:51 am. Board Member Dunlap seconded. Motion passed unanimously.

Clerk

