



Montezuma Rimrock Fire District

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Phone (928) 567-9401

**MINUTES OF A REGULAR MEETING
OF THE
MONTEZUMA-RIMROCK FIRE DISTRICT GOVERNING BOARD MEETING HELD
November 20, 2018**

Pursuant to notice, a regular meeting of the Montezuma Rimrock Fire District was called to order at 12:02 pm on Tuesday, November 20, 2018.

Present: Carol Keeton – Chairperson; Robert Satran – Clerk; Barbara Dunlap – Board Member; Keith Arment – Board Member; Brandi Bateman – Board Member

Staff: Terry Keller – Fire Chief; Robyn Cook – Administrative Manager; Misty Weatherford – Payroll Benefits Specialist; Dale Duns – Battalion Chief

Others Present: Bill Whittington - Attorney

Salute to the flag of the United States of America and Moment of Silence to Honor all American Men and Women in service to our Country, Firefighters, and Police Officers

4) **Call to the Public:** Janet Aniol gave brief presentation of the 50th Anniversary and history of the Lake Montezuma Property Owners Association.

5) **Approval of Minutes:**

- A. **Regular Meeting on September 25, 2018:** Board Member Bateman made a motion to approve the Minutes from the Regular Meeting on September 25, 2018 with the stated changes. Board Member Dunlap seconded. Motion passed with Chairperson Keeton, Board Member Bateman and Board Member Dunlap in favor. Clerk Satran and Board Member Arment abstained.
- B. **Public Hearing on October 17, 2018:** Board Member Bateman made a motion to approve the Minutes from the Public Hearing on October 17, 2018. Clerk Satran seconded. Motion passed with Chairperson Keeton, Clerk Satran, Board Member Bateman and Board Member Dunlap in favor. Board Member Arment abstained
- C. **Joint Meeting on October 18, 2018:** Board Member Bateman made a motion to approve the Minutes from the Joint Meeting on October 18, 2018 with the stated changes. Board Member Dunlap seconded. Motion passed with Chairperson Keeton, Board Member Bateman and Board Member Dunlap in favor. Board Member Arment abstained.
- D. **Regular Meeting on October 18, 2018:** Board Member Bateman made a motion to approve the Minutes from the Regular Meeting on October 18, 2018. Clerk Satran seconded. Motion passed with Chairperson Keeton, Clerk Satran, Board Member Bateman and Board Member Dunlap in favor. Board Member Arment abstained.

6) **Sworn In:**

- A. Barbara Dunlap was sworn in by Chief Keller
- B. Brandi Bateman was sworn in by Chief Keller

7) Election of Board Chairperson and Board Clerk:

Chairperson Keeton nominated herself to be the Board Chairperson beginning December 1, 2018.

Chairperson Keeton made a motion to appoint herself as Board Chairperson beginning December 1, 2018. Clerk Satran seconded. Motion passed with Chairperson Keeton, Clerk Satran, Board Member Bateman, Board Member Arment and Board Member Dunlap in favor.

Clerk Satran nominated Brandi Bateman to be the Board Clerk. for MRFD beginning December 1, 2018. Brandi Bateman accepted.

Clerk Satran made a motion to appoint Brandi Bateman as Board Clerk beginning December 1, 2018. Board Member Arment seconded. Motion passed with Chairperson Keeton, Clerk Satran, Board Member Bateman, Board Member Arment and Board Member Dunlap in favor.

8) Administrative/Financial Report: Ms. Cook informed the Board that when the County sent the financials, they were for July – October. She stated that we had to redo all of the reconciliations to reflect this report.

9) Discussion and ratification on transfer of funds from MRFD General Fund to CCFMA General Fund on September 10, 2018 in the amount of \$6,000: Clerk Satran made a motion to ratify the transfer of funds from the MRFD General Fund to CCFMA General Fund on September 10, 2018 in the amount of \$6,000. Board Member Bateman seconded. Motion passed with Chairperson Keeton, Clerk Satran, Board Member Bateman, Board Member Arment and Board Member Dunlap in favor.

10) Discussion and approval of the July through October 2018 Financial Reports: Clerk Satran made a motion to approve the July through October 2018 Financial Reports. Board Member Bateman seconded. Motion passed with Chairperson Keeton, Clerk Satran, Board Member Bateman, Board Member Arment and Board Member Dunlap in favor.

11) Discussion and possible action on approval of a possible Consent and Waiver for legal advice and compensation of legal services: Board Member Bateman made a motion to approve the Consent and Waiver for legal advice and compensation of legal services. Clerk Satran seconded. Motion passed with Chairperson Keeton, Clerk Satran, Board Member Bateman, Board Member Arment and Board Member Dunlap in favor.

12) Discussion and possible action on Resolution 2018 – 003 to merge with Camp Verde Fire District and to dissolve Copper Canyon Fire & Medical Authority upon Camp Verde Fire District approval of the merger with Montezuma Rimrock Fire District: Chairperson Keeton stated that we have held public meetings and sent out letters and talked with the public and feels that it's time to move forward.

Clerk Satran stated that it's our financial responsibility to move forward with the merger.

Board Member Bateman stated that a merger makes sense and is ready to vote.

Board Member Bateman made a motion to approve Resolution 2018-003 to merge with Camp Verde Fire District and to dissolve Copper Canyon Fire & Medical Authority upon Camp Verde Fire District approval of the merger with Montezuma Rimrock Fire District. Clerk Satran seconded. Motion passed with Chairperson Keeton, Clerk Satran, Board Member Bateman, Board Member Arment and Board Member Dunlap in favor.

13) **Future Agenda Items:** none

14) **Adjournment:** Board Member Dunlap motioned to adjourn the Regular Meeting at 12:30 pm. Clerk Satran seconded. Motion passed with Chairperson Keeton, Clerk Satran, Board Member Bateman, Board Member Arment and Board Member Dunlap in favor.

Clerk

A handwritten signature in cursive script, appearing to read "Paul Satran". The signature is written in black ink and is positioned to the right of the word "Clerk".